

1 ANCHORAGE SENIOR CENTER  
2 ANCHOR-AGE CENTER  
3 Board of Directors Meeting – April 13, 2011  
4  
5

6 Board Members present: Bill Mans, Chair; Eddie Nelson, Vice Chair; Peggy Hackett, Secretary; Liz  
7 Lang; Jim Garrigues; Marcey Vreeland; Fritz Pellum; Tonja Woelbers

8 Board Excused: Jeanne Edwards

9 Staff: Cathy Lee, Executive Director

10 Municipality Representative: Lynda Meyer

11 Guests: John Van Hoesen; Al Sundquist; Sophie Veker; Myrna Johnston; Cathy Roberts, R.N.;

12 Rainy and Rob Cacy  
13

14 The meeting was called to order by Chair Bill Mans, at 10:10 AM.  
15

16 Approval of Minutes: The minutes for the March meeting were accepted as presented.  
17

18 The Chair requested that the order of the day be changed. The request, to begin with New Business  
19 dealing with Board resignations and nominations and Advisory board nominations, was approved  
20 without objection. Joan McKinnon and Aletha Henri have resigned from the Board. **LIZ** moved,  
21 seconded by **MARCEY**, to accept the resignations; the motion passed unanimously. Marcey suggested  
22 that a note be sent to both, thanking them for their service.  
23

24 **New Business** - Bill reported that the Executive Board met, with Jeanne attending via telephone, to go  
25 over the applications for those wishing to serve on the Board. The Executive Committee selected and  
26 recommended John Van Hoesen and Myrna Johnston to complete the one-year terms ending this  
27 October. **MARCEY** moved, seconded by **PEGGY**, acceptance of the Executive Board's selections;  
28 the motion passed unanimously. Fritz inquired about Carl Kancir's application. Bill responded that it  
29 had been considered. Another application was submitted by Rosa Foster after the Executive  
30 Committee had met. Rosa Foster said that she was still interested in serving on the Board and will run  
31 for a full term in October.  
32

33 John Van Hoesen and Myrna Johnston were invited to join the other Board members as newly-  
34 appointed Board members. They both thanked the Board for their vote of confidence and joined the  
35 other members.  
36

37 Two new Advisory Board nominees, Barbara Gazaway and Claude Watson, were presented as potential  
38 new members to the Advisory Board. They were accepted without any objection. Fritz suggested re-  
39 naming the Advisory Board; **Myrna will bring up the suggestion at the next meeting.**  
40

41 **Reports –**  
42

43 By-Laws and Standing Rules – Eddie reported there have been no meetings.  
44

45 Grievance – There is nothing to report.  
46

47 Policies and Procedures – Marcey mentioned that the last update was in 2006 at the time of certification  
48 and her group is working assiduously to complete the update as soon as possible.  
49

50 Nominations – the Chair asked each Board member to come up with one good, qualified candidate for  
51 the Board no later than August 5, 60 days prior to the annual meeting. In October, five positions will  
52 be open – three ending in 2014, one in 2013 and one in 2012. Marcey suggested that the Advisory

53 Board also be asked to solicit applicants and that all applicants should submit comprehensive bios,  
54 possibly at the next meeting of the forum.

55  
56 Strategic Planning – Myrna said there was a limited participation at the most recent meeting, but a lot  
57 was accomplished, and she’ll put the product into electronic form for distribution. Lynda suggested  
58 establishing a monthly meeting date, rather than having meetings at the call of the chair.

59  
60 Membership – Eddie urged members of the Board to attend a membership meeting with Maria, adding  
61 they are bound to be impressed, as he was. The dates are listed in the Borealis. Bill said that Maria  
62 reported we have been averaging 50 new members a month; a lot more men and minorities have been  
63 noticed in the atrium.

64  
65 Secretary – Peggy displayed copies of documents from the Retired Public Employees of Alaska having  
66 to do with long-term care, offering to give copies to interested parties.

67  
68 Treasurer and Committee Reports – Bill apologized for getting the report to Board members late,  
69 although it was available earlier. John is familiarizing himself with the financial report. **Cathy will**  
70 **arrange for Catharine to meet with some of the Board members the next time she is in town,**  
71 **possibly at a Finance Committee meeting.** John questioned the \$98 shown for “insurance” on page 5  
72 of 9, and **Cathy will ask Catharine for an explanation.** Marcey reported that the Center has six  
73 burial plots for sale. She has been working with Klatt Funeral Home to advertise their availability in  
74 the Borealis and/or Craig’s list. Marcey also referred to an evaluation of a picture before it is offered  
75 for sale.

76  
77 Persons to be heard – The Chair asked Cathy Roberts, R.N. to speak. Cathy said she’ll be resigning on  
78 April 28, after seven years at the Center. She asked the Board to consider staff salary increases  
79 because, through her work with Food Bank, she has noticed half of the employees get food there, and  
80 the other half probably should because they meet the requisite levels of poverty.

81  
82 Fund Raising – Liz said that three weeks ago, a fund-raising letter was sent to every ASAC member,  
83 titled “Ode to the Future.” The Center has been flooded daily with responses, and has raised \$5,450 in  
84 donations, ranging from \$1,000 to \$10.00. Last year’s fund-raising letter brought in \$9,000 in a month.  
85 Comments included gratitude that the Center is looking out for the future for kids and grandkids. Fur  
86 Rondy pin sales are reported on more fully in the financial report; about \$11,00.00 seems to have been  
87 raised.

88  
89 Executive Director – Cathy’s report is attached. In response to a question from Fritz, Cathy explained  
90 that the Center still has one Medicare counselor who works ten hours a week, under a grant; someone  
91 from the Korean community will volunteer for the now-vacant position. At the last minute, additional  
92 information was requested for the Combined Federal Campaign, which has different requirements this  
93 year.

94  
95 Endowment – Referring members to the Endowment Fund Report, Keith stated that as of close of  
96 markets yesterday, total assets were \$2,675,742, with asset allocation 65% in equities. There have been  
97 no changes, and the performance through March 31 was up 3.65%. Eddie hoped that the text print will  
98 be enlarged in future, and **Jan responded that she’ll try to copy Catharine’s PDF in a way that will**  
99 **enable her to enlarge the figures.** In answer to a question regarding the DLP, Keith reiterated that the  
100 goals are long range, with five million dollars being the target. The Endowment group is hoping to  
101 receive \$300,000 toward that long-range goal by the end of the year. John pointed out an error in the  
102 computation leading to the \$340,000 Endowment total figure on page 1 of 1 in the report.

103  
104 Jan distributed individually-addressed envelopes containing invitations to the legacy lunch scheduled  
105 for June 1. \$10 donations are requested, so it shouldn’t be difficult for each Board member to take a

106 table, advising Jan if an invitee is not a member. Responses should be received by May 25. Jan  
107 announced that she has extra copies of the excellent publication titled “Seniors and the Law” put out by  
108 the local Bar Association, in case anyone would like additional copies.

109  
110 Municipality – Lynda reported that she and others are meeting with Dave Grubb. Projects include  
111 replacement of existing telephone, P.A., sound and lighting systems. The Request for Proposals (RFP)  
112 is out. Equipment is being purchased with what is left from the \$100,000, some of which might be  
113 available for computers. Lynda thanked the Board for facilitating Cathy’s trip to the Aging in America  
114 2011 Annual Conference of the American Society on Aging, which is certain to validate what we’re  
115 doing and will provide information on practices across the country.

116  
117 The next State plan for senior services for FY2012 is in draft form and has been presented to the  
118 Commission on Aging. There will be public comments on the State plan. She’ll make sure that the  
119 Commission has a head’s up and the Board should be aware of it as well. Board members should  
120 comment if there is something that doesn’t fit for the ASAC.

121  
122 Lynda attended a meeting on emergency planning, useful not only for the agency, but for the general  
123 population.

124  
125 The State’s continuation grants are going out for FY2012. Typically, the state grants rotate. We’re in  
126 the middle of the State plan and are looking at changing the way the money is allocated. In FY2013,  
127 there will be an opportunity for RFPs. Those grants have gone to the same people perpetually, so the  
128 Center should look at some of those to see if there are opportunities for partnerships.

129  
130 “Evidence based” is the phrase being used as part of the planning process. We’re looking at  
131 development of logic models; money is tight.

132  
133 May is Older Americans month, and we have a premier opportunity at 10:00 A.M. on May 5 to hear an  
134 outstanding speaker, Kelly Ferrin; Lynda urges everyone to attend.

135  
136 Lynda concluded her presentation by distributing information on requirements for the 2011 Ron  
137 Hammett Award, presented to outstanding volunteers.

138  
139 Old Business – Fritz had asked at an earlier meeting about the Center closing on Wednesday evenings.  
140 Bill explained that the ASAC responded to the Municipality’s RFP that it would be open five days a  
141 week for eight hours a day, with additional hours when the user group paid for necessary staff.

142  
143 Announcements – Marcey mentioned that the next forum will be on May 12, and urged all board  
144 members to attend such events.

145  
146 Board Comments – Peggy seconded Marcey’s suggestion to send thank-you notes to Joan and Aletha.

147  
148 Cathy said that there would be a Kay Walk on the trail behind the Center on Saturday, April 16 from  
149 11-5.

150  
151 James mentioned that he has begun to introduce himself to volunteers as a board member, soliciting  
152 comments or suggestions. It was suggested that we might wear something to identify ourselves as  
153 Board members.

154  
155 Eddie and Fritz attended the Foraker teleconference, gaining valuable information from it and the  
156 packets that were distributed to them by Foraker.

157

158 Marcey said that there was a good presentation on policies and procedures by SHRM, and urged more  
159 board members to share what they learn at such events in future.

160  
161 The Chair announced that our Board photo will be taken at the May meeting, suggesting that we all  
162 wear our best bibs and tuckers.

163  
164 Adjournment – The meeting was adjourned at 12:04 P.M.

165 Minutes prepared by Peggy Hackett

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169 \_\_\_\_\_  
170 Peggy Hackett, Secretary