

**ANCHORAGE SENIOR ACTIVITY CENTER
ANCHOR-AGE CENTER, Inc.
Board of Directors Meeting
March 14, 2018**

ATTENDANCE

Board Members Present: Kris Warren (President); Judy Brady (Vice-President); Rebecca Mahaney (Treasurer); Sally Ann Carey; Tom Brennan; Calvin Williams; Lynn Paterna; Nancy Groszek

Board Members Excused: Mary Shields (Secretary); Paula Pawlowski; Jim Bailey

Recording Secretary: Eileen (Nicky) Nickoloff

Endowment Trust Representative: Spencer Wilson (Merrill Lynch): Not present; report only

ASAC Staff: Rebecca (Becky) Parker (General Manager); Malorie Spreen ((Program/Operations Director); Stephanie Rose (Finance/Administration Director); Nila Morgan (Medicare Counselor)

Municipality of Anchorage Representative: None at this meeting

Guests: Gordon Glaser (Past-President); Linda Cooper

Call to Order: The meeting was called to order by Kris Warren, President, on 03/14/2018 at 10:03 a.m. after a roll call was taken by the Recording Secretary and it was determined that a quorum was present and business could be conducted.

Introductions: Staff and guests were introduced.

Guest Comments: none.

Agenda:

Nancy Groszek moved and Rebecca Mahaney seconded that the Agenda be approved as written; approved unanimously.

Minutes from Prior Meeting:

Tom Brennan moved and Sally Ann Carey seconded that the minutes for the Board of Director's meeting dated February 14, 2018 be approved. Motion passed unanimously.

Medicare Update (Nila Morgan): Because of Medicare counselors at ASAC, over \$961,000 was saved last year by their helping seniors determine the best drug plan. New Medicare cards will be provided over the next year; these will be the same size as credit cards and will feature an 11 digit alpha-numeric number; neither social security number nor sex will be shown on the card. Alaska is scheduled to be one of the first states to receive these, between 4/1/18 and 6/30/18. If home address is not correct, go to www.mysocialsecurity.gov to correct. A current scam in Alaska to be aware of features a telephone call from a fake social security hacker, requesting a fee for "temporary" new cards. Medicare will never call for this kind of information. There will be a number of changes to Medicare services over the next year; these may be seen on the Medicare website or by discussion with one of ASAC's Medicare counselors.

COMMITTEE REPORTS: STANDING COMMITTEES

Endowment: (Spencer Wilson): balance fluctuates with the Stock Market, but is approximately \$4.5 million.

Executive Committee: (Kris Warren) – met last week, discussed grants, Pioneer dinners, and housing. Latter will be tabled for the immediate future since other entities are involved in plans for this need.

41 **Finance (Rebecca Mahaney)** – The Finance Committee met on Monday and reviewed and
42 approved the January report showing that ASAC is in the black for the month as well as in the
43 black for the year-to-date. *Rebecca Mahaney moved acceptance of the January 2018 finance*
44 *report, seconded by Nancy Groszek; the motion was approved unanimously.* In the January
45 report, there were one-time kitchen expenses. Prints received from Artique, which recently
46 closed, are now available in the Gift Shop. The quarterly advance from the MOA was received in
47 February.

48 **Membership/Outreach (Sally Ann Carey):** More members are needed for this Committee;
49 there will be invitations posted in the lobby and in the *Borealis*. The Committee is looking at
50 what member surveys have been completed and what additional ones might be helpful.

51 **Operations (Judy Brady):** no report.

52 **Fitness (Nancy Groszek):** tomorrow's meeting will include a tour of the Dome, to investigate
53 possible relationship with ASAC. Fitness membership has increased from 200 to 250. There will
54 be a celebration of Tim Chin's birthday on 4/11. Alternatives to the cancelled Charity walk are
55 being considered, including a lottery with various prizes.

56 **Facilities and Engineering Report (Gordon Glaser):** This committee meets the first
57 Wednesday of each month at 1 pm, and is actively seeking new members. Special thanks are due
58 to Jim Owens from MOA, who has been extremely helpful with a quick response to a heating
59 issue at the Center. **Ham radio update:** a volunteer has agreed to set a date for the beam raising
60 sometime in the spring. **Icing Problems on Roadways:** the ice on the roof is causing dangerous
61 conditions on the walkways. The Municipality is exploring solutions, and meanwhile, Steve is
62 doing a good job keeping parking lots clear.

63 **AD HOC COMMITTEES**

64 **Self-Assessment (Lynn Paterna):** no report.

65 **Gift Shop:** With Sally Ann Carey's resignation from the Board, a new head for this Committee
66 will need to be identified.

67 **GENERAL MANAGER'S REPORT (Highlights)**

68 (A more complete General Manager's report is considered incorporated within these minutes).

69 **Advocacy:** a number of ASAC members and staff, including Gordon Glaser, Rebecca Parker,
70 Rebecca Mahaney, Mary Shields, Kris Warren and Lynn Paterna, met with various legislators in
71 Juneau last month. ASAC funding is included in Proposition 7 on the ballot for the upcoming
72 MOA election. ASAC is listed under Prop 7 for \$100,000 for facility upgrades.

73 **Pioneer Dinners:** were held over two weekends, sold out to 120 members and guests each
74 evening. Specials thanks are due to Judy and Pete Weimer and James Elgarico, coordinators of
75 the events, along with many others from within ASAC who helped to make these events so
76 successful.

77 **Fund Development:** a number of proposals are being prepared, including \$5,000 to have Tim
78 Chinn teach extra Tai Chi classes focusing on fall prevention; funds for nutritional education and
79 outreach; and a Medicare counseling office grant. A \$50,000 grant was received from the
80 Medicare and Benefit Enrollment Center.

81 **Gala Committee:** the 2018 chair of this committee, Audrey Faulkner, is setting goals for
82 increasing revenue while reducing costs. A number of sponsors have already been identified, and
83 the plan is to sell tables first, and then individual tickets. "Save the date" cards for June 13 are
84 ready for mailing.

85 **35th Anniversary Committee:** Celebration was begun with the Pioneer Dinners, and will
86 continue with other affairs this year.

87 **OLD BUSINESS**

88 **Board Orientation/Annual Workshop:** due to difficulties with scheduling, this event will not
89 be held this year.

90 **Annual Meeting Schedule:** according to Bylaws, this meeting should be held prior to the 2nd
91 Tuesday of April, unless changed by the Board. *Nancy Groszek, seconded by Cal Williams,*
92 *moved to change the date of this year's meeting to Wednesday May 9; this was unanimously*
93 *approved.*

94 **Beer and Wine License:** work on this application proceeds, with fingerprinting of the Board
95 officers.

96 **NEW BUSINESS**

97 **General Manager Title Change:** *Nancy Groszek proposed, seconded by Rebecca Mahaney,*
98 *that the title of General Manager, now held by Rebecca Parker, be changed to Executive*
99 *Director; this was approved unanimously.* Duties will remain the same, and documents to be
100 signed from this time forward will use the new title.

101 **Vacant Board Officer Positions:** all Board officer positions will come open in July and some
102 officers, such as the treasurer, may not be here in May or June. Board members must consider
103 candidates for these offices. Additionally, Sally Ann Carey has resigned as a Board member as
104 of April 1. *Nancy Groszek proposed Micky Becker as her replacement, this was seconded by*
105 *Lynn Paterna, and passed unanimously.*

106 **Board Participation in ASAC events:** Kris Warren reminded Board members that there is more
107 to being a Board member than just being present at Board meetings. These additional duties
108 include participation both physically and financially at ASAC events.

109 **DIRECTOR COMMENTS**

110 Calvin Williams reminded Board members of the weekend event commemorating the life of Jim
111 Balamaci, and his realization of the goals of time, talent and treasure in his work with Special
112 Olympics Alaska.

113 Lynn Paterna described the value of her recent visit to Juneau with other Board members and the
114 legislative contacts that were made.

115 Malorie Spreen asked Board members to help serve luncheon at the Volunteers Lunch benefit on
116 April 17. She also showed posters advertising Proposition 7 on the MOA ballot that are available
117 for distribution and posting.

118 **ADJOURNMENT**

119 *It was moved by Nancy Groszek, seconded by Rebecca Mahaney, that the Board meeting be*
120 *adjourned at 12:20 p.m. This was unanimously approved.*

121 **Minutes Submitted by:**

122
123 Mary E. Shields, Secretary
124 (per Recording Secretary)

125
126 **ACTION ITEMS**

127 **Possible relationship between the Dome and ASAC.**

128
129 **Proposed Board Meeting Dates for 2018*:**

130 **2018 Meetings:**

131 4/11/18 5/9/18 6/13/18 7/11/18
132 8/8/18 9/12/18 10/10/18 11/14/18 12/12/18

133 *Dates are subject to change due to holidays or other unexpected occurrences.