

1 ANCHORAGE SENIOR CENTER
2 ANCHOR-AGE CENTER, Inc.
3 Board of Directors and
4 Executive Committee Meeting
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8 Board Members present: Gordon Glaser, President; Rosa Foster, Vice President; Don Simmons,
9 Treasurer (via phone); Peggy Hackett, Secretary; James Garrigues; Marcey Vreeland; Claude Watson;
10 Fritz Pellum; Jeanne Edwards; Liz Leng; Tonja Woelber
11 Staff: Cathy Lee, Executive Director, Anchorage Senior Center; Keith Green, Endowment Trust Fund;
12 Jan Knutson, Director of Legacy Planning
13 Municipality Representative (excused): Lynda Meyer
14 Guests: Kassim Maynard Gumbs; Nichelle D. Belisle
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16 A quorum was present when the meeting was called to order at 10:05 A.M.
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18 **Rosa** moved, seconded by **Peggy** that the agenda be approved; the vote was unanimous.
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20 **Tonja** moved, seconded by **Peggy**, approval of the minutes of the March 14, 2012 meeting; unanimous.
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22 **Reports –**

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24 Vice President – Rosa announced that she will call a meeting of the P&P committee for April 24 at
25 10:00 A.M.
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27 Secretary – No statement.
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29 Treasurer – Don said that he had been asked to bring before the Board timely notification to the
30 Endowment Trustees regarding the status of the DLP budget for 2012. The budget for the first half of
31 2012 was approved; approval of a budget for the second half of 2012 is pending. Without the approval
32 of the Finance Committee and Board, there will be a zero budget as of July 1, 2012. Don added that
33 Myrna, among others, was seeking an explanation for or revision of some minor differences in the
34 financial statement; she discussed them with Sue Riehle.
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36 Executive Director – Cathy's report is attached.
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38 Endowment Trust – Keith was pleased to report a good quarter for the Endowment, with a current
39 balance of \$2,557,100 in the Trust as of close of business on April 10, 2012. As of March, the portfolio
40 is up by 8.12%. This has been the best first quarter in the stock market since 1988. In answer to a
41 question, Keith confirmed that DLP operating costs amount to about \$12,000 a month.
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43 Jan announced that a local attorney has advised that the Endowment Fund is one of three non-profits to
44 benefit significantly from a bequest. Another bequest, this one from the late George Sullivan, is
45 designated for the Senior Center coming through the Endowment Fund. Donors will be honored on
46 June 1, the 27th anniversary of the partnership between the Center and the Endowment Fund. First
47 National Bank, celebrating its 90th year, is one of the sponsors of the Center's 90+ luncheons.
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49 Municipality – Linda Meyer is among city employees tied up with an emergency drill today.
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51 Committee Reports – Gordon advised that the responses to the Executive Director's evaluation will be
52 reviewed by the Executive Committee at a meeting scheduled for 10:00 A.M. on Friday, April 13,
53 2012.

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President – Another item to be discussed at the aforementioned Executive Committee meeting will be the request for reinstatement of a former Senior Center member.

Old Business –

Cathy stated that Foster & Foster’s audit is going forward smoothly and should be completed by the end of June. It will include a special form, necessary because the Center does some outside catering which might be beyond the scope of its mission.

Persons to be Heard –

Kassim, the Center’s new Food Service Manager, mentioned that he had just completed a class on heart-healthy menu, and he hopes the Arctic Rose will feature some of those items by the end of the month. Ms. Belisle is about to achieve her UAA associate degree, after which she intends to go on to gain a social work degree with a minor gerontology.

New Business –

Center Program Spotlight – the library was featured in the Executive Director’s report, attached.

Recommendations from the Finance Committee – Gordon read the motion from the April 2, 2012 Finance Committee meeting, adding that it is expected that the Board will soon receive a revised budget from the Board of Trustees. Gordon emphasized that it is not a given that the budget will automatically be passed. Keith said the Trustees are confused, partly because of recent changes to the Board of Trustees. He requested something on paper spelling out the exact relationship between the entities, with reference to the trust agreement and Policies and Procedures. Gordon responded that the Board of Directors thinks it is pretty clear that all finances go through the Anchorage Senior Activity Center’s Board of Directors, adding that expenses seem to be out of line with the results – 20 cents on the dollar is more usual. The President stressed that time is of the essence. **Don** moved, seconded by **Marcey**, approval of the following motion:

An immediate clarification should be given to the Board of Trustees emphasizing that if no information is received from it concerning a new proposed budget for the last six months of 2012, there will be no dollars available to pay salaries and expenses for any services rendered by DLP to the Board of Trustees.

Tonja said that the expenses of the Director of Planning are ludicrously out of proportion for the amounts coming in. She emphasized that the Board of Directors’ duty is to look out for the interest of the members of the Center. Tonja has heard concerns from Center members, including the belief that the DLP Director’s office should be in the Center, rather than in a rental office, so she could show off the facilities to prospective donors. Keith responded that these points, and the motion, will be discussed at the April 19, 2012 Trustees meeting. Marcey inquired whether there was any follow-up to the report prepared by Carla Bassler and given to the Trustees just before its October, 2011 meeting. Fritz requested a copy of said report. It was agreed that copies of Carla’s report, marked “Confidential” will be placed in the boxes of Board members.

The motion passed without dissent.

Announcements – There were no announcements.

Board Comments –

107 James expressed an interest in the Building and Grounds Committee, and the President suggested that
108 he attend the next meeting of the Committee, to be held on the last Wednesday of the month, April 25,
109 2012 at 10:00 A.M.

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111 Marcey announced that although she has been taking care of the Center's gardens since 2006, she will
112 not be able to continue to do so.

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114 Adjournment - **Jeanne** moved adjournment, seconded by **Tonja**. The motion passed unanimously,
115 and the meeting adjourned at 11:35 A.M.

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Peggy Hackett, Secretary