

1 ANCHORAGE SENIOR CENTER
2 ANCHOR-AGE CENTER, Inc.
3 Board of Directors Meeting
4 Sept. 12, 2012
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7 **Call to Order- Quorum:** The meeting was called to order at 10:03 A.M., attended by Gordon Glaser;
8 Rosa Foster; Don Simmons; James Garrigues; Liz Leng; Fritz Pellum; Tonja Woelber; Jeanne
9 Edwards, and Peggy Hackett.

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11 **Introductions:** Guests included Marian Porter; Myrna Johnston; Joy Price; and Al Sundquist.

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13 **Agenda Approval:** Approval of the agenda was moved by Peggy, seconded by Jeanne. The motion
14 passed unanimously.

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16 **Minutes of Previous Meeting:** Approval of the minutes of the previous meeting was moved by Don,
17 seconded by Tonja; unanimous.

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19 **Reports:**

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21 Vice President – I'm continuing the work on simplifying the P&Ps.

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23 Secretary – Thanks to excellent input from Myrna Johnston, I've begun preparing for the election, and
24 have received wonderful support from Raynette, Jo Ann and Maria.

25
26 Treasurer – The minutes of the Finance Committee meeting from last Wednesday are in the folders.

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28 We do not yet have a controller, a critical position which should be filled as promptly as possible.
29 Foraker has put us on notice that it will be withdrawing its contractor in the near future.

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31 The annual report must be ready by Oct. 3. Members will notice from the sheet showing performance
32 by area that the Center is \$26,000 behind where it should be budgetwise. The budget is prorated 1/12
33 each month. The budget revision will be ready for the annual meeting.

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35 Liz suggested that the fact that the Center didn't have a booth at the Downtown Market this summer
36 might have made a difference on the bottom line, since the booth brought in \$6,000 the summer of
37 2011. Tonja added that she loves the manner in which the figures are presented, giving a clear snapshot
38 of where we are.

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40 **Don moved, seconded by Rosa, acceptance of the budget as presented; unanimous.**

41
42 Executive Director – In addition to Cathy's report, attached, she listed some of the items needing repair
43 in the Center. The President has invited Assembly members to attend the annual meeting, and
44 legislators will be guests at a future time, with the aim of enlightening lawmakers about the urgent
45 needs of the aging facility.

46
47 Endowment Trust – Keith Green was absent.

48
49 Municipality – Lynda had earlier advised that she would be out of town and unable to attend this
50 meeting.

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52 Committee Reports – The Fundraising Committee reported that it is in the process of selling tickets for
53 a raffle, to be concluded at 4:00 P.M. on the day of the annual meeting. 300 of 500 tickets have been

54 sold, and members were given the opportunity to buy or sell ten tickets each. Rosa suggested that the
55 name of the seller be noted on the stubs that will be turned in. The President generously said he'd
56 contribute \$20 toward a gift to be given to the seller of the winning ticket.
57

58 Fundraisers will immediately start another raffle, the drawing for which will be held on 12/21/12, for a
59 burgundy butterfly embroidered quilt.
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61 On the evening of Oct. 18, there will be a signature Arts Gala event at the Center, headed by Shirley
62 Robinson of the Arts Department, with a professional handling the auction. Some items will be offered
63 in a silent auction. Rosa is involved with planning and preparation and reports that all is going well, and
64 that more information will be forthcoming. There will be a directors' preview on Oct. 17. Cathy will
65 ask denizens of the Center's craft room to select some of their items, to be added to both auctions.
66 Mayor Dan and Lynette Sullivan will be in attendance.
67

68 President – In addition to work being done on simplifying the P&P, the President will be reviewing the
69 Articles of Incorporation and the By-Laws. Gordon apologized for the fact that his wife's illness and
70 medical treatment has been distracting him somewhat, asking for forbearance. Gordon thanked the
71 Fundraising Committee for its work, including coming up with an innovative and fun way to bring in
72 funds.
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74 **Old Business:**

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76 Don stated that the 990 will be available next month in time for Board approval, since an 11/15
77 extension for submittal had been granted.
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79 **Persons to be Heard:**

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81 Marian Porter asked if the audit has been approved by the Board. She was told that it had been, and
82 that it will be presented at the annual meeting. Marian inquired whether the controller is salaried, and
83 the President replied that all facets of the position can be negotiated.
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85 Al Sundquist asked if the candidates' meeting has been scheduled, and was assured that this would take
86 place at the upcoming ice cream social.
87

88 Joy Price inquired about the partitions in the Gerardy Room, and was informed that they are intended to
89 be used to provide privacy for clients visiting Medicare counselors.
90

91 **New Business:**

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93 Cathy had nothing to add to the Center spotlight items in her report, presented earlier, nor to
94 recertification efforts. The ASAC election update was given by the Secretary earlier in the meeting.
95 Capital requests and facility update were covered by Cathy's report. The Executive Director is
96 compiling a list of the resources needed for the 30th anniversary celebration.
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98 Employee of the Year – Cathy stated that, according to past policies, the Board selects the Employee of
99 the Year, and distributed a copy of a document listing winners of the Quarter of the Year designation,
100 as well as criteria for the selection.
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102 **Announcements:** Peggy suggested that it's time for outgoing Board members to turn in their three-
103 ring binders to be updated before being given to incoming members, and Cathy asked that they be
104 turned in to her no later than Sept. 21.
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Board Comments: Fritz requested that the Board's folders be completed and available in members' boxes no later than Friday evening before the Board meeting. Al Sundquist mentioned that, years ago, there was a folder kept at the front desk containing all of the same items, available for members who wanted to check them out. Don showed Gordon graphics he'll include in the annual report.

Adjournment: At 11:08, Jeanne moved adjournment, seconded by Rose

Peggy Hackett, Secretary