

ANCHORAGE SENIOR CENTER
ANCHOR-AGE CENTER, Inc.
Board of Directors Meeting
June 12, 2013

1 **Call to Order – Quorum:**

2 Board Members Present: Gordon Glaser (President), Bud Irwin; Tony Barrett; Betty
3 Hendrickson; Jeanne Edwards; Rosa Foster; Peggy Hackett; Don Simmons; Tonja Woelber, Fritz
4 Pellum

5 Board Members Excused: Bill Mann (ex-officio); David Levine

6 Volunteer Assistant to the Secretary: Eileen (Nicky) Nickoloff

7 Endowment Trust Representative: Keith Green

8 Municipality Representative: none present

9 Staff Attendees: Cathy Lee (Executive Director); Carmen Montano (Health & Wellness
10 Manager)

11 Guests: Maria James, Holly M. Wells

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13 The meeting was called to order by Gordon Glaser, President, on 6/12/13 at 10:00AM after it
14 was determined that a quorum was present and business could be conducted.

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16 **Introductions:** Introductions were made.

17
18 **Agenda:** Minor changes were made to the agenda, with a discussion of New Business moved
19 earlier in the agenda. *A motion to approve the amended agenda was made by Don and*
20 *seconded by Tony; approval was unanimous.*

21
22 **Minutes of Previous Meeting:** *a motion for approval of the May 8 board minutes was made by*
23 *Bud, and seconded by Betty; the motion was approved unanimously.*

24
25 **New Business**

26
27 **Recertification of ASAC** – Holly Wells has volunteered to work with the Board and staff at the
28 Center to produce our reaccreditation package with the National Council of Aging. A
29 representative of the national council is coming to Alaska this month, and Holly, as well as a
30 representative from the Kodiak senior center, will meet with her. Holly has determined that we
31 will need to finalize the annual budget for ASAC, since the recertification charge is based on this
32 amount. However, we can pay \$500 initially to start the process, and pay the remainder of the
33 charge when we actually file for recertification. Holly estimates the process to take 9 months
34 and 1000 man-hours, much of which she is willing to do in working with staff, Board members
35 and committee members at the center. Board members who volunteered to work with Holly
36 were Rosa (5-year plan), Gordon, Jeanne and Keith Green from the Endowment Trust.
37 Comments and questions were solicited individually from each Board member present. Keith
38 Green thought that it might be possible to have some of the funding needed covered by the
39 Endowment Fund; he will check on this.

40 *A motion was made by Bud and seconded by Tony, to appropriate \$500 to start the process for*
41 *recertification and to ask for 24 months to complete the process; this was approved*
42 *unanimously.*

43
44 **30th Anniversary** – Betty will continue to try to contact GCI for funding for an event.

45
46 **Reports:**

47

48 **Vice President** (Bud) – Bud is working with Don assigning goals (activities, functions, etc) to
49 the various Center programs
50

51 **Secretary** (Tony Barrett) – Tony reviewed some of the key dates for the October 2 Board
52 elections. These include candidate filings, which must be 60 days prior to the election (August
53 2), and introduction of candidates on September 25 at an ice cream social. Cathy will make sure
54 that applications for candidates are available as of July 1. There are several current Board
55 Members whose terms are up, although they may be eligible to run for re-election.
56

57 **Treasurer** (Don Simmons) – there have been improvements in the revenue for the Arctic Rose,
58 but the Center is going into traditionally slower summer months. The 2012 ASAC audit was
59 given to each Board member for review, as was a letter from the auditors suggesting several
60 changes/improvements.

61 The Fur Rondy campaign needs someone assigned to head sales of pins by October at the latest,
62 in order to be more organized than last year. The Spring Bazaar held in June earned over \$5000,
63 and kudos are due to the staff and volunteers who made it a success.
64

65 **Executive Director** (Cathy Lee) – A full Director’s report was handed out at the Board Meeting.
66 The following is a summary. There was a kick-off in May of Older Americans Month, and Vic
67 Fischer was the keynote speaker. Two new AEDs have been donated, and training for staff,
68 volunteers and others is planned. The Center will have a booth at the downtown Saturday market
69 this summer.
70

71 **Endowment Trust** (provided by Keith Green) – the endowment trust YTD performance is
72 +8.2%, with an allocation of 65% equities, 30% fixed income and 5% cash. We are still
73 awaiting a large bequest made last year.
74

75 **Municipality** – no representative present. Gordon will meet with MOA on June 17 to discuss
76 ASAC concerns.
77

78 **Committee reports**

79
80 **PR/Marketing committee** – Maria James has made contact with the chair and will try to meet
81 with her in July.
82

83 **Fitness committee** – the Fitness Committee is working on goals and requirements for committee
84 members, as well as better information for new ASAC members, some of who are not aware that
85 participation in fitness activities requires a separate fee.
86

87 **Membership committee** (Tony) – Tony presented a draft script to be provided to medical
88 providers who deal with seniors that includes an invitation to become a member of the ASAC
89 complimentary for one week. There were a number of comments on this script, and Tony will be
90 redrafting it.
91

92 *Tony moved, and Don seconded a motion for the lowering of the minimum age limit for*
93 *regular membership from age 55 to age 50, effective upon adoption of this recommendation.*
94 *This motion was approved unanimously.*
95

96 *Tony moved, and Don seconded eliminating the following membership categories for new or*
97 *renewal members beginning immediately upon adoption of this recommendation: bronze and*
98 *bronze couple; silver and silver couple; gold and gold couple; business (the business category*
99 *will be replaced with a business sponsorship program that is being developed). This motion*
100 *was approved unanimously.*

101
102 A third recommendation, involving annual membership fee changes was discussed, and there
103 was a separate vote held to determine when this would be effective, if passed. **A motion to**
104 **make the changes effective on July 1, 2013 was made by Don and seconded by Rose; vote**
105 **was 5 in favor and 4 against; this motion was passed.**

106
107 *The motion to change annual membership fee charges, to be effective July 1, 2013, was made*
108 *by Tony and seconded by Don: the changes are general individual from \$40 to \$50; general*
109 *couple from \$70 to \$90; associate individual from \$40 to \$50; associate couple from \$70 to*
110 *\$90; low income waiver from \$10 to \$15. These changes were approved unanimously.*

111
112 These changes will be discussed by Tony at the June 20 Open Forum.

113
114 **Report from the ASAC Capital requests to the Legislature:** no funds were appropriated.

115
116 **Old Business:**

117
118 **Finance Committee –Don moved, and Jeanne seconded, that the Finance Committee report**
119 **for April be accepted; this was approved unanimously.**

120
121 **Persons to Be Heard:** No comments from guests.

122
123 **Board Comments:** no Board comments.

124
125 **Adjournment:**

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127 *At 11:55AM, Rosa moved and Bud seconded adjournment; this motion passed unanimously.*

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129 Minutes Submitted by:

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133 _____
134 Anthony Barrett, Secretary

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137
138 **Remaining Board Meeting Dates for 2013**

139 July 10 October 9
140 August 14 November 13
141 September 11 December 11