

ANCHORAGE SENIOR ACTIVITY CENTER
ANCHOR-AGE CENTER, Inc.
Board of Directors Meeting
February 12, 2014

Call to Order – Quorum:

Board Members Present: Karen Hunt (President); Bud Irwin (Vice-President), telephonically; Tony Barrett (Secretary); Kris Warren (Treasurer); Gordon Glaser; Betty Hendrickson; Maria James; Sid Atwood; Don Simmons (telephonically)

Board members excused: Tonja Woelber

Recording Secretary: Eileen (Nicky) Nickoloff

Endowment Trust Representative: Keith Green

Municipality Representative: Marie Lavigne

Staff Attendees: Cathy Lee (Executive Director)

Guests: Janet Boylan; James Elgarico; Claude Watson; Bill Mans; Gary Wells; Ron Martinson

The meeting was called to order by Karen Hunt, President, on 2/12/14 at 10 AM after it was determined that a quorum was present and business could be conducted.

Introductions: Introductions were made.

Agenda: One change was made to the agenda, moving Guest Comments to after agenda approval.

Guest Comments:

Jan Boylan reported on a fund raiser for the Senior Center. The Board declined reprinting 2 books, “Stories from the 1964 Alaska Earthquake” and “In the Light of the Night and Dark of the Day”. Jan paid for this reprinting herself, and reimbursed herself from the royalties; in addition, she presented the Board with a check for \$928 as well as a \$125 royalty check.

James Elgarico asked for support for the Pioneer Stories dinner at Fur Rondy, for which he is co-chair.

Ron Martinson, on the Advisory Committee, noted that open forums are drawing fewer attendees. There will be an open forum on Feb 25 from 2-4 PM. He noted how important topics are discussed at these meetings and urged members to attend.

Marie Lavigne from MOA reported that an additional \$500 had been found in the Center’s capital budget. MOA will be meeting with Anchor Rides, as an unintended impact of recent fare increases may be that volunteers will be given lower priority for rides. *A motion was made by Gordon for the Board to express concern to the transport group that they raise volunteers to a higher priority level; seconded by Betty, approved unanimously.*

Minutes of Previous Meeting: *A motion for approval of the final draft of the January 8, 2014 Board minutes was made by Tony, seconded by Maria and approved unanimously.*

EXECUTIVE DIRECTOR REPORT

The \$500 check to apply for reaccreditation has been sent. There is no funding for security cameras. Northern Lights Bingo will be starting to use the ASAC bingo permit in March; while a variable amount will be received, this will be reported on the finance reports. Currently, ASAC does not qualify for United Way grants. Kris will pursue what is needed to qualify for these. Gary Wells suggested we also look into funding from Alaska Community Share.

40 **COMMITTEE REPORTS**

41 Karen Hunt described organizing Committee reports into those from Standing Committees,
42 mandated in the Bylaws (Endowment, Executive, Finance, Operations and Facilities). Others are
43 either subcommittees of Operations or Finance Committees, or Ad Hoc Committees formed for a
44 specific purpose, which committees cease to exist after that purpose is met.

45 **STANDING COMMITTEES**

46 **Endowment** – funds increased 16.5% in 2013, but were down 2.02% in January, to \$3.72
47 million. *Three new candidates for endowment committee members (Matt Blattmahr, Virgil*
48 *Vochaska and Janet Tempel) were nominated by Gordon, seconded by Tony and approved*
49 *unanimously.*

50 **Executive** – Karen will call a meeting.

51 **Finance** – Swank House is currently used for storage, and will have to be cleared if rented.
52 Items should be discarded or sold. The committee is working on cost vs. revenue for the Kid
53 Corp contract. The Center is the top seller of Rony pins, and Pete Weimer will explore whether
54 a profit is made from selling these at the Fred Meyer stores. There is a legislative funding
55 request submitted for \$3.6 million, and members are urged to contact their legislators in support
56 of this funding. ASAC ended 2013 in the black by \$10K, but care will be needed in 2014. Betty
57 (fund raising) gave out 3 tickets to each of the Board members to sell for the quilt drawing.

58 **Operations** –

59 **Bylaws and Standing Rules:** Bud reported that the bylaws committee is in the process of
60 amending bylaws to allow for voting with ballots submitted by mail or electronically, instead of
61 in person at a meeting at the ASAC. This will also affect Policies and Procedures.

62 **Membership:** Tony and Maria have been going to staff meetings at Senior Care centers to
63 present scrip concepts. ASAC also has some unique workout equipment some rehab centers may
64 want to use; they will get a full description of such equipment from Kirk Burke. They also will
65 attend open houses at Chugach Manor and Chugach View apartments and met with the activities
66 coordinators. We currently have a grant from Alaska Housing for providing memberships there;
67 Cathy Lee will check on whether they will increase or renew this grant for “targeted
68 intervention”, which has been found to be the most effective strategy.

69 **Facilities and Equipment** – Sid explained that MOA will be installing steamers without hoods
70 in the kitchen at ASAC, but the situation will be monitored. Gordon volunteered to act as liaison
71 to this Committee to generate talking points to use with legislators to encourage capital funding.

72 **AD HOC COMMITTEES**

73 **BOD Vacancy:** *Tony (second Sid) recommended Gary Wells for the Board position vacated by*
74 *David Levine, until the next election. Kris/Betty asked that the vote be deferred until further*
75 *discussion. Gordon/Tony moved to go to Executive Session to discuss further. After this*
76 *session. Gordon suggested that the Board accept the Committee report. Tony/Kris moved to*
77 *put back on the table the recommendation to appoint Gary Wells to fill the vacant Board*
78 *position until the next election. This was passed unanimously.*

79 **Reaccreditation:** no discussion, Holly Wells was not present.

80 **OLD BUSINESS**

81 **Appointment of 2014 Legislative Session contact group:** Gordon will head this group, with
82 Kris, Sid, Bill Mans and Don Alspach to assist in urging the legislature to approve the requested
83 \$3.6 million capital request. They will emphasize that this request serves senior constituents in
84 the various legislative districts.

85 **Contractual Obligations:** there are 2 new contractual obligations with the new 3-year MOA
86 contract. An operating reserve must be maintained and reaccreditation must be pursued. There is
87 a contingency fund in the 2014 budget.

88 **Five Year Plan:** This process will start with the Executive Committee updating the 2012-2017
89 5-year plan.

90 **Approval of 2013 year end budget report:** *Kris/Betty recommended approval of this report.*
91 However, *Gordon/Sid proposed withdrawing this motion until next month, when the Board*
92 *would have more time to review it; this was approved unanimously.*

93 **NEW BUSINESS**

94 Karen asked the Board to meet in a working retreat to determine ASAC direction. There will be
95 two sessions, on March 8 and March 15, from 12-5 PM, with a working lunch.
96 Recommendations from each Board member concerning discussion topics are encouraged. She
97 asked that Board members remember the groups we serve: public (they don't pay) and members
98 (who are charged a fee). These are two different groups, and funding is different for each.

99 **Adjournment:**

100 *At 12:23 PM, Tony moved and Betty seconded adjournment; this motion passed unanimously.*

101
102 Minutes Submitted by:

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104 _____
105 Anthony Barrett, Secretary

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107 **Board Meeting Dates for 2014:**

108 March 12 April 9 May 14 June 11 July 9 August 13
109 Sept 10 Oct 8 Nov 12 Dec 10