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2 ANCHORAGE SENIOR ACTIVITY CENTER
3 ANCHOR-AGE CENTER, Inc.
4 Board of Directors Meeting
5 January 18, 2017
6

7 **Call to Order – Quorum:**

8 Board Members Present: Kris Warren (President); Judy Brady (Vice-President); Mary Shields
9 (Secretary); Rebecca Mahaney (Treasurer), telephonically; Gordon Glaser; Lynn Paterna; Nancy
10 Groszek; Theresa Hoffmann; Tom Brennan

11 Board Members Excused: Sally Ann Carey

12 Board Members Absent: Calvin Williams

13 Recording Secretary: Eileen (Nicky) Nickoloff

14 Endowment Trust Representative: Matt Blattmachr

15 ASAC Staff: Rebecca (Becky) Parker (General Manager); Malorie Spreen (Program Director);
16 Stephanie Rose (Accounting)

17 Municipality Representative: David Levy (absent)

18 Guests: Linda Cooper; Ted Gianoutsos
19

20 The meeting was called to order by Kris Warren, President, on 01/18/2017 at 10:00 a.m, after it was
21 determined that a quorum was present and business could be conducted.
22

23 **Introductions:** A roll call was taken by the Secretary.
24

25 **Guest Comments:**

26 Ted Gianoutsos thought there should be a skywalk to the apartments across the street from the senior
27 center. He also believed the center should be open 24/7 or at least during Christmas season.

28 Linda Cooper stated that she was there to observe the Board meeting.
29

30 **MOA:** no report.
31

32 **Agenda:**

33 *Nancy Groszek moved and Theresa Hoffmann seconded that the agenda be approved with the*
34 *addition of announcement of Employee of the Year and discussion of holding a luncheon on the*
35 *Friday before celebration of Dr. Martin Luther King, Jr. Day, proposed by Nancy Groszek.*
36 *Approved unanimously.*
37

38 **Minutes from Prior Meeting:**

39 *Nancy Groszek moved and Gordon Glaser seconded that the minutes for the Board of Director*
40 *dated December 14, 2016 be approved; approved unanimously.*
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42
43 **COMMITTEE REPORTS: STANDING COMMITTEES**

44 **Endowment: (Matt Blattmachr):** The Committee feels the stock market rally may plateau
45 or fall somewhat, but the amount of the fund remains close to \$4 Million now. The Trustees have
46 approved the first yearly payment to ASAC for approximately \$50K, there will be an additional
47 payment made in second quarter.
48

49 **Executive Committee: (Kris Warren)** – this Committee met last week to discuss a grant from the
50 Block Foundation of \$34K towards a new passenger van. Since an additional \$7K is needed for the
51 purchase of the van, this topic is also being discussed by both the Fund Raising and Facilities
52 committees. Some Board members mentioned the possibility of leasing a van, rather than purchasing
53 one, as well as what other purposes such a van might be used for. *Judy Brady moved and Mary*
54 *Shields seconded moving to Executive Session to discuss the van issues; this motion was*
55 *approved.*

56
57 **Executive Session:** took place from 10:45 am – 11 am.

58
59 **Finance (Rebecca Mahaney, on telephone)** - There was no meeting of the Finance Committee in
60 January due to the Dr. Martin Luther King, Jr. holiday. ASAC finances are still in the black. The
61 Finance committee meeting scheduled for February 6 will be changed to February 13.
62 Foster & Foster have agreed to perform the ASAC audit for this year

63
64 **Membership/Outreach (Judy Brady)** –Tom Brennan suggested leaving copies of the Borealis in
65 Doctor’s offices. While there has been some redesign of the Borealis that would make this more
66 suitable, the reproduction for hard copies needs to be improved to lower costs.
67 Tom Brennan is a writer and will offer to be a correspondent for the *Senior Voice*, if they are
68 interested.
69 The Membership committee is looking how to better welcome new members.

70
71 **Operations:** no report.

72
73 **Facilities and Equipment (Gordon Glaser):** Gordon gave thanks to Sally Ann Carey for her work
74 on attempting to get a discount on shipping a van from Seattle. Gordon has been working with a
75 dealer in Seattle which has offered the same van at a considerably better price than a local dealer.
76 However, shipping costs would likely eat up the savings unless a shipping discount can be achieved.
77 Upgrades to the fire alarm system are being made at night.
78 Security cameras have been installed inside the Center; funding is being sought for outside cameras.
79 Phase 2 for parking lot improvements (better lighting, new striping, etc.) require Assembly approval.

80 81 **AD HOC COMMITTEES**

82 **Self-Assessment (Lynn Paterna):** Lynn wants to restart Committee meetings for the last
83 Wednesday of the month. Student reports are not yet complete. At the January 25 meeting, a
84 determination will be made of how to set up the self-assessment survey.

85 86 **GENERAL MANAGER’S REPORT**

87 Jin Moon was selected Employee of the Year. Jin works as assistant to Stephanie Rose in
88 Accounting. Jin will receive a number of awards, including a recognition plaque; a quarterly
89 reserved parking spot; biography in the Borealis and a day off with pay.
90 A better sound system is needed for the ballroom. One may be rented as we apply for a grant to
91 purchase a new system.
92 The Board is being given a chance for input to the Senior Housing Committee at a visioning session
93 on January 24.

94 95 **OLD BUSINESS:**

96 **MOA Budget:** The upcoming MOA contract is under review for revision by ASAC and the
97 Department of Health and Social Services. ASAC is working to speed up the process in order to go to

98 the Assembly in January, but a backup plan may be needed if this does not occur; one possibility is
99 asking for an extension of our current contract.

100
101 **NEW BUSINESS:**

102 **BOD officer positions to be vacant:** Both the President and Treasurer positions on the Board will
103 be vacant later this year.

104 **BOD General Work Session:** The annual BOD work session to update the Strategic Plan will be
105 held on March 25 from 10 am to 2 pm. Lunch will be provided.

106 **MLK, Jr. luncheon:** the proposal from Nancy Groszek to hold a luncheon in honor of this day was
107 approved.

108
109 **DIRECTOR'S COMMENTS**


110 Gordon Glaser reminded the Board that he and Mary Shields will be going to Juneau as
111 representatives to the Commission on Aging the first week of February.

112 Tom Brennan questioned whether advertising should be allowed on the outside of the proposed
113 passenger van.

114
115 **ADJOURNMENT**

116 *Nancy Groszek proposed adjournment at 12:10 pm, seconded by Mary Shields and unanimously*
117 *approved.*

118
119 Minutes Submitted by:

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121 
122 Mary Shields, Secretary
123 (Per Recording Secretary)
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131	Proposed Board Meeting Dates for 2017*:	02/15/17**	03/08/17	04/12/17
132		05/12/17	06/14/17	07/12/17
133		08/09/17	09/13/17	10/11/17
134		11/08/17	12/13/17	

135 *Dates are subject to change due to holidays or other unexpected occurrences.

136 ** Normal meeting date delayed one week due to scheduling conflicts.