

ANCHORAGE SENIOR ACTIVITY CENTER
ANCHOR-AGE CENTER, Inc.
Board of Directors Meeting
JULY 12, 2017

1 **Call to Order – Quorum:**

2 Board Members Present: Kris Warren (President); Judy Brady (Vice President); Rebecca
3 Mahaney (Treasurer); Mary Shields (Secretary); Nancy Groszek; Gordon Glaser; Calvin
4 Williams; Lynn Paterno

5 Board Members Excused: Tom Brennan; Sally Ann Carey; Theresa Hoffmann

6 Board Members Absent: none

7 Recording Secretary: Eileen (Nicky) Nickoloff (absent)

8 Endowment Trust Representative: Matt Blattmahr

9 ASAC Staff: Rebecca (Becky) Parker (General Manager); Stephanie Rose (Accounting); Malorie
10 Spreen (Programs)

11 Municipality Representative: David Levy (arrival at close of meeting)

12 Guests: Linda Cooper; Ken Miller; Sid Atwood

13
14 The meeting was called to order by Kris Warren, President, on 07/12/2017 at 10:05 a.m. after a
15 roll call was taken by the Secretary and it was determined that a quorum was present and
16 business could be conducted.

17 **Introductions:** Staff and guests were introduced.

18 **Guest Comments:** None at this time

19 **MOA (David Levy):** David Levy announced that he is now working at MOA Transit and will no
20 longer be the MOA representative on the ASAC Board. That position will be taken by Nancy
21 Anderson.

22 **Agenda:**

23 ***Gordon Glaser moved that the Agenda be approved; this was seconded by Calvin Williams and***
24 ***approved unanimously.***

25 **Endowment: (Matt Blattmahr):** Matt Blattmahr reported that the endowment fund has
26 reached \$4,242,551. and that the next meeting of the Trustees will be held August 10, 2017
27 from noon to 1:00 PM. He further provided a clarification of the fee structure for the Trust Fund
28 as requested at the May Board meeting and stated that the fee was all inclusive. The Fund
29 management goes out to bid about every 5 years. He informed the Board that Keith Green will be
30 resigning from the Board of Trustees and vacating his position as Vice Chair as a result of his
31 employer's guidance.

32 Guest, Ken Miller, Denali Fundraising Consultants, made a presentation to the Board of the List
33 of Services his firm provided. (Copy provided to the Board and attached to filed approved copy
34 of these Minutes). Discussion was held following the presentation. It was moved by Gordon
35 Glaser, seconded by Calvin Williams that ASAC move forward with the hiring of Denali
36 Fundraising Consultants to provide assistance in fundraising for the next three months for a sum
37 not exceeding \$8,000. Following discussion, the motion was approved. A grant request will be
38 submitted to Alaska Community Share to fund a portion of this expense.

39 **Minutes from Prior Meeting:**

40 ***Mary Shields moved and Nancy Groszek seconded that the minutes for the Board of Director's***
41 ***meeting dated June 21, 2017 be approved; approval was unanimous.***

42 **COMMITTEE REPORTS: STANDING COMMITTEES**

43 **Executive Committee: (Kris Warren)** – The Executive Committee met with Mayor Ethan
44 Berkowitz. They thanked him and the Municipality for its support on the parking lot upgrades,
45 the installation of “green” lighting, boilers and interior painting. He was invited to be a Speaker
46 or otherwise participate in the celebration of the 35th Anniversary of the Center next year. Other
47 items were discussed over the course of the meeting which are contained in the written report
48 submitted to the Board.

49 **Finance (Rebecca Mahaney)** – *Rebecca Mahaney moved approval of the May 2017 finance*
50 *report; this was approved unanimously.* (The Report had been previously approved by the
51 Finance Committee.)

52 **Membership/Outreach (Judy Brady):** The Committee is working on suggestions for gaining
53 new members. She stated that there are 28,000 individuals who are 65+ In Anchorage and that
54 we needed to get 4,000 of those people as members.

55 **Operations (Judy Brady):** no report.

56 **Facilities and Equipment (Sid Atwood, Gordon Glaser):** ASAC has applied for Capital
57 budget funds through the MOA.

58 **Audit Report: (Stephanie Rose):** Stephanie Rose stated that with the exception of updating
59 the Mission Statement that the Audit Report has been finalized. Gordon Glaser moved that the
60 Audit Report be accepted with the correction of the Mission Statement, Nancy Groszek
61 seconded. The motion carried unanimously.

62 **Fitness Committee Report (Nancy Groszek):** There were 58 participants signed up for the
63 Charity Walk, bringing in \$1200. Additionally, there were \$300 in on-line donations and \$2218
64 in ASAC donations. The total received for use of the Fitness equipment and maintenance was
65 \$3718.

66 **AD HOC COMMITTEES**

67 **Self-Assessment (Lynn Paterna):** A meeting was held on June 28, 2017 to cover Standard 5
68 Program Planning. She presented a written report on the meeting. The review is proceeding
69 very smoothly and a lot of progress has been made.

70 **Gift Shop (Sally Ann Carey):** no report.

71 **GENERAL MANAGER’S REPORT (Highlights)**

72 **Senior Housing:** A senior housing project has been proposed for the corner of 9th and L Street.
73 Rebecca Parker, Kris Warren and Gordon Glaser provided testimony to the Anchorage Assembly
74 in support of the project on June 27th.

75 **ASAC Project:** Becky met with Mark Fineman to review next steps and how to proceed. A
76 request has been sent to the Rasmuson Foundation for a meeting with them.

77 **Gala Update:** Debriefing was held with ASAC’s staff, the Gala Committee and Board and the
78 caterer for suggestions for improvements. Net profits are estimated to be around \$36,000.

79 **Fund Development:** A variety of fund development activities took place. Please see the
80 General Manager’s Report for a complete update.

81 **OLD BUSINESS:**

82 **Fund Development:** See General Manager's Report. See notes on hiring of Ken Miller and the
83 Denali Fundraising Consultants previously noted in these Minutes.

84 **Senior Housing and Gala:** see General Manager's report.

85 **NEW BUSINESS:**

86 **Officer Elections:** President Warren called for nominations for officers of ASAC:

87 Gordon Glaser nominated Kris Warren for President. Nancy Groszek moved, Judy Brady
88 seconded that nominations for President be closed and a unanimous ballot be cast. Motion
89 passed unanimously.

90 Nancy Groszek nominated Judy Brady for Vice President. Gordon Glaser moved, Nancy
91 Groszek seconded that nominations for Vice President be closed and a unanimous ballot be cast.
92 Motion passed unanimously.

93 Nancy Groszek nominated Mary Shields for Secretary. Nancy Groszek moved, Gordon Glaser
94 seconded that nominations for Secretary be closed and a unanimous ballot be cast. Motion
95 passed unanimously.

96 Gordon Glaser nominated Rebecca Mahaney for Treasurer. Mary Shields moved, Nancy
97 Groszek seconded that nominations for Treasurer be closed and a unanimous ballot be cast.
98 Motion passed unanimously.

99 **DIRECTOR'S COMMENTS:**

100 Lynn Paterna stated that Dr. Chase has set up her new class.

101 Gordon Glaser reported on the Transportation Committee regarding the use of the van.
102 Decisions need to be made as to how it is to be used and how to cover the costs.

103
104 **ADJOURNMENT**

105 *Kris Warren proposed adjournment at 12:10 pm, seconded by Gordon Glaser and*
106 *unanimously approved.*

107
108 **Minutes Submitted by:**

109 *Mary E. Shields*

110 Mary E. Shields, Secretary

111
112 **ACTION ITEMS**

113 Beer and Wine License. Application still needs to be completed.

114 **Proposed Board Meeting Dates for 2017*:** 08/09/17 (changed to 08/16/17)

115 09/13/17 10/11/17 11/08/17 12/13/17

116 *Dates are subject to change due to holidays or other unexpected occurrences.