

**ANCHORAGE SENIOR ACTIVITY CENTER
ANCHOR-AGE CENTER, Inc.
Board of Directors Meeting
April 11, 2018**

1 **ATTENDANCE**

2 **Board Members Present:** Kris Warren (President); Judy Brady (Vice-President); Rebecca
3 Mahaney
4 (Treasurer); Mary Shields (Secretary); Jim Bailey; Tom Brennan; Calvin Williams; Lynn
5 Patema;
6 Nancy Groszek; Micky Becker (replacement for Sally Ann Carey)

7 **Board Members Excused:** Paula Pawlowski

8 **Recording Secretary:** Eileen (Kicky) Nickoloff

9 **Endowment Trust Representative:** Spencer Wilson (Merrill Lynch): Not present; report only

10 **ASAC Staff:** Rebecca (Becky) Parker (General Manager); Malone Spreen ((Program/Operations
11 Director); Stephanie Rose (Finance/Administration Director)

12 **Municipality of Anchorage Representative:** None at this meeting

13 **Guests:** Sally Ann Carey; Gordon Glaser (Past-President); Linda Cooper; Phil Kark

14 **Call to Order:** The meeting was called to order by Kris Warren, President, on 04/11/2018 at
15 10:05 a.m. after a roll call was taken by the Secretary and it was determined that a quorum was
16 present and business could be conducted.

17 **Introductions:** Staff and guests were introduced.

18 **Guest Comments:** none.

19 **AGENDA:**

20 *Nancy Groszek moved and Rebecca Mahaney seconded that the Agenda be approved as*
21 *written; approved unanimously.*

22 **Minutes from Prior Meeting:**

23 *Mary Shields moved and Nancy Groszek seconded that the minutes for the Board of*
24 *Director's meeting dated March 14, 2018 be approved. Motion passed unanimously.*

25 **COMMITTEE REPORTS: STANDING COMMITTEES**

26 **Endowment: (Spencer Wilson):** Mr. Wilson was not present but sent a report that balance
27 fluctuates with the Stock Market, but is approximately \$4.35 million.

28 **Executive Committee: (Kris Warren)** — met last week, discussed preparations for Gala.

29 **Finance (Rebecca Mahaney)** — The Finance Committee met on Monday and reviewed and
30 approved the February report showing that ASAC is in the black for the month as well as in the
31 black for the year-to-date. Stephanie Rose reviewed the detailed financial report with the Board;
32 membership receipts are below budget. *Rebecca Mahaney moved acceptance of the February*
33 *2018 finance report, seconded by Nancy Groszek; the motion was approved unanimously.*

34 **Membership/Outreach (Sally Ann Carey):** More members are needed for this Committee;
35 there will be invitations posted in the lobby and in the *Borealis*. Membership meetings are the 1st
36 Wednesday of the month at 2 PM and all are welcome to attend. Judy Brady and Sally Ann
37 Carey will co-chair this committee. At present, there are 1750 sustaining members, but ASAC is
38 moving away from lifetime memberships.

39 **Operations (Judy Brady):** no report.

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40 **Fitness (Nancy Groszek):** there was a cleanup of the fitness areas on March 17, with more than
41 30 fitness members helping out. Britney Mitchell (fitness chair) and Mallory Spreen will
42 continue to work with Dome officials to work out possible relationship.

43 **Facilities and Engineering (Malorie Spreen):** This committee meets the first Wednesday of each
44 month at 1 pm, and is actively seeking new members. ASAC received a grant from the Rasmuson
45 Foundation and purchased a baby grand piano. Carpets will be cleaned after breakup. The generator test
46 took place on April 4; the load on the generator is low, only about 28%, so MOA will come back in
47 April with a load box to test the generator at 60-80%.

48 AD HOC COMMITTEES

49 **Self-Assessment (Lynn Paterna):** this Committee met the end of March, and a final report is being
50 prepared. This will be presented at ASAC on the last Wednesday of April at 2:30 in the
51 administrative conference room.

52 **Gift Shop (Malone Spreen):** a large donation was received from Walgreens.

53 EXECUTIVE DIRECTOR'S REPORT (Highlights)

54 (A more complete Executive Director's report is considered incorporated within these minutes).

55 **Advocacy:** Proposition 7 passed in the MOA election. ACAC will receive \$100,000 for facility
56 upgrades for restrooms to meet the ADA standards, replacement of carpet and audio-visual
57 equipment. There will be an RFP process for all 3 projects.

58 **Fund Development:** The Atwood Foundation awarded ASAC with a \$10,000 grant for guest artists
59 during the year. These include Perry Eaton's mask making class beginning 4/11 and a lecture in
60 May. Three grants were submitted in March and the first week in April: Medicare Counseling office
61 grant (\$110,700), if received, this grant will be direct and not go thru MOA; State of Alaska Public
62 Health grant for fall prevention (\$5000); State of Alaska Nutrition, Transportation and other Services
63 grant seeking a part-time nutritionist (\$62,742).

64 **Gala Committee:** 18 tables have been sold; the goal is to sell tables first and then individual tickets.

65 **Annual Meeting:** will be held May 9 at 1:30pm.

66 There was a break in the Board meeting from 11am-11:20am, for Board members to join a gathering in
67 honor of Tim Chinn, who is celebrating 20 years with the Center (and a belated birthday
68 celebration). President Kris Warren presented Tim with a gift from the Board.

69 OLD BUSINESS

70 **Beer and Wine License:** work on this application proceeds, with fingerprinting of the Board
71 officers and certain staff members continuing.

72 **Annual Membership Meeting:** will be held May 9 at 1:30pm. Rebecca Parker and staff are putting
73 together the annual report. Vacant Officer Positions: presently, Bylaws say that Board officer
74 positions will change in July.

75 Additionally, Bylaws currently limit Board officers to two consecutive one year term. Directors who
76 are not officers are limited to two consecutive three year terms. To consider changes to these
77 Bylaws, a nominating committee has been formed consisting of Mary Shields, Calvin Williams,
78 Micky Becker, Judy Brady and Gordon Glaser. These members are to email suggestions on how
79 Board members should be selected/appointed to Mary Shields.

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80 Board Participation in ASAC Events: there are a number of events that Board members are asked to
81 participate in: the Volunteer Luncheon on 4/25, Perry Eaton's lecture on 5/8 at 10am, as well as other
82 posted events.

83 **NEW BUSINESS**

84 Bylaw change: As noted above, members on the Nominating Committee are to send suggestions to
85 Mary Shields.

86 **DIRECTOR COMMENTS**

87 Nancy Groszek thanked the ASAC staff for all their hard work.

88 Jim Bailey announced an Art Auction presented by the Older Persons Action group on 5/8.

89 **ADJOURNMENT**

90 *It was moved by Mary Shields, seconded by Nancy Groszek, that the Board meeting be*
91 *adjourned at 12:05 p.m. This was unanimously approved.*

92 Minutes Submitted

93 M E. Shields, Secretary
94 (per Recording Secretary)
95

96 **Proposed Board Meeting Dates for 2018*:**

97 **2018 Meetings:**

98 5/9/18 6/20/18 7/11/18 8/8/18 9/12/18 10/10/18
99 11/14/18 12/12/18

100 *Dates are subject to change due to holidays or other unexpected occurrences.