

1 ANCHORAGE SENIOR ACTIVITY CENTER

2 ANCHOR-AGE CENTER, Inc.

3 Board of Directors Meeting

4 December 12, 2018

5  
6 **CALL TO ORDER**

- 7 • The meeting was called to order at 10:02 AM by Gordon Glaser.

8 **ATTENDANCE**

- 9 • Rebecca Mahaney, (Secretary) took roll call and it was determined that a quorum was present.  
10 • Roll Call: Nancy Groszek, Mary Shields (Vice President), Rebecca Mahaney (Secretary), Gordon  
11 Glaser (President), Kris Warren (Treasurer), Micky Becker, Paula Pawlowski  
12 • Board Members Excused: Jim Bailey, Tom Brennan  
13 • Board Members Absent: Lynn Paterna, Cal Williams  
14 • Recording Secretary: Kaire Speers, absent – Rebecca Mahaney  
15 • Endowment Trust Representative: Not present ASAC Staff: Rebecca (Becky) Parker (Executive  
16 Director), Stephanie Rose (Finance/Administrative Director)  
17 • Municipality of Anchorage Representative: Not present – The Board was disappointed that  
18 there has not been representation for several months.  
19 • Guests: Judy Brady, Sid Atwood , Mary Blaze, Patricia White

20 **INTRODUCTIONS:**

21 **AGENDA:**

- 22 • Nancy moved and Mary seconded that agenda be approved as written. Motion passed.

23 **PAST MEETING MINUTES:**

- 24 • Micky moved to approve past meeting minutes and Kris seconded. Motion to accept, was  
25 approved.

26  
27 **MUNICIPAL LIAISON COMMENTS:**

- 28 • MOA Representative was not present.

29  
30 **COMMITTEE REPORTS:**

31 *Endowment Committee*

- 32                   • Tyann Hollis, Investment Advisor with Merrill Lynch gave a report on the current market  
33                   and shared that the Endowment account was rebalanced in November per approval of  
34                   the Endowment Board. Judy Brady commented that the ASAC Board needs a  
35                   breakdown of the sectors in our account review. Suggestions were to have the  
36                   Endowment report monthly and Merrill Lynch quarterly.

37                   **Executive Committee**

- 38                   • There was a handout of a sample Board Evaluation. For January 2019 meeting please  
39                   have the form evaluated and mark up with any changes that are needed to make the  
40                   sample more relevant to the ASAC Board.

41                   **Finance (see attached reports)**

- 42                   • Kris referred the Board to the October Net Income handout: *Kris moved to approve the*  
43                   *Net Income report; Micky seconded. Motion to approve Net Income passed.*  
44                   • 2019 Operating Budget: *Kris moved to approve the 2019 Operating Budget; Mary*  
45                   *seconded. Motion to approve 2019 Operating Budget passed.*  
46                   • ASAC will be providing a Simple IRA plan for employees, with a 3% match. *Micky moved*  
47                   *to approve a Simple IRA Plan for employees; Kris seconded. Motion to approve passed*  
48                   *by unanimous vote.*  
49                   • Resolution No. ASAC 2018-0013 has been assigned to this action.  
50                   • Arctic Rose in the black for the second month in a row.  
51                   • Book Sale brought in \$7,962.00

52                   **Membership**

- 53                   • Lisa Smith not in attendance. Paula will be the Board liaison for Membership and  
54                   Outreach. Paula reported that the Committee would meet at 1:00 today.

55                   **Operations**

- 56                   • No report

57                   **Fitness**

- 58                   • Nancy was not in attendance for their meeting.  
59                   • Stephanie attended the Fitness meeting and went over the financials with the  
60                   committee. She will provide these to the group moving forward.

61

62                   **Facilities**

- 63                   • Sid praised the Center and the employees for their quick response regarding the  
64                   earthquake. Generator performed as it should. December 18 will be the next meeting.  
65                   • The MOA inspected the facility and found no structural damage.  
66                   • We are currently working on a Level 1 Grant with the Rasmuson Foundation.  
67                   • Parking lot is contracted out. Center employees will do sidewalks and salt as needed.  
68                   • Center needs another pickup.

69

70 **Ad Hoc**

- 71 • Micky reported that the Gala Committee has had its first meeting.
- 72 • Doing logistics; need sponsorships.
- 73 • Co-Chairs are Stephanie Haydn and Steve Solari.
- 74 • Compiling a list of Honorary Chairs. Please submit any names to Micky.

75 **GENERAL MANAGER REPORT – Becky Parker (report was distributed during meeting)**

76 **OLD BUSINESS**

- 77 • Beer and Wine permit has been completed. Last step is to map out the area of where the beer
- 78 and wine will be placed in the facility and Stephanie will be ready to submit. Resolution for Beer
- 79 and Wine Permit No. ASAC 2018-0011 has been assigned to this action.

80 **NEW BUSINESS**

81 **DIRECTOR COMMENTS**

- 82 • Obligation of the Board to raise money
- 83 • Reminder Age Smart on second Tuesday of the month – next one is January 8<sup>th</sup> at 6 PM
- 84 • Judy Brady has offered her services for the Endowment Board and was acknowledged by the
- 85 Board for her volunteer work and her commitment to the Center.
- 86 • Kris was acknowledged for his time spent and commitment to the Center.
- 87 • Gordon – Gordon will be out of State in January, Mary, Vice President will conduct our next
- 88 Board Meeting

89 **ADJOURNMENT**

90 *It was moved by Nancy, seconded by Mary that the Board meeting be adjourned at 11:30 p.m.*  
91 *Motion passed unanimously.*

92 **Minutes Submitted by:**

93 

94 **Rebecca Mahaney, Secretary**  
95 (Recording Secretary)

96

97 **Proposed Board Meeting Dates for 2019\*:**

98 1/09/2019    2/20/19    3/13/2019    4/10/2019