

Anchorage Senior Activity Center
Board of Directors, Wednesday, May 15, 2019, 10 AM

1 **ATTENDANCE:**

2 Board Members present: Gordon Glaser, Kris Warren, Tom Brennan, Paula Pawlowski, Cal Williams,
3 Mickey Becker, Jim Baily, Nancy Groszek and Mary Shields

4 Board Members Absent: Maureen Haggeblom (City Liaison)

5 Staff: Becky Parker, Executive Director; Stephanie Rose; Finance and Administration Director; Peggy
6 Keifer (accounting office) and Susie Kimura (Administrative Assistant)

7 Guest: Phil Kirk, Finance Committee

8 *Mary Shields moved to accept Agenda as presented, Kris seconded, motion passed.*

9 *Kris Warren moved to approve past minutes, Jim seconded, motion passed.*

10 **Committee Reports:**

11 Executive Committee: Gordon reminded us that the Executive Committee meets the first Wednesday of
12 the month at 1:30pm. Congratulations to Kris Warren on receiving the 2019 Ron Hammet Award.

13 Endowment Fund: Matt Blattmachr, Chair of Trustees reported the fund is \$4.6 million with a Year To
14 Date growth of 12.51%. . The Trustee board met last week not recommending any changes as we are
15 where we want to be with planning. Gordon and Kris serve on the Endowment Board. Rebecca will work
16 with the endowment to host a Legacy Luncheon to increase the endowment fund.

17 Fitness Committee: Nancy Groszek, not present.

18 Finance Committee: (Kris Warren, Mickey, Nancy, Gordon and Phil), Stephanie reviewed the Net Income
19 Report. A couple of items of interest were the Book/Craft sale made a total income of \$12, 602. Paula
20 reported folks commented on how improved the access was to both book and craft sale. The restaurant
21 was not open during the weekend sale which was new this year. But we purchased light funch for the
22 volunteers on Saturday and Sunday. Also included conversation on why we are a paid membership of
23 the Foraker group. This membership allows the Center to both networking opportunities and access to
24 the training that the Foraker group delivers.

25 *Kris Warren moved to accept the financial report, Lynn Paterna seconded and the report will be filed for*
26 *audit.*

27 Membership Committee: (Lisa Smith and Paula Pawlowski), Paula had emailed the membership report
28 along with the minutes. Membership continues to grow although we are behind on calling overdue
29 members. Will not meet in June due to Gala and will not meet in July due to the regular scheduled date
30 in July 3, the day before the 4" Holiday. However we will be hosting two membership orientations in
31 July. One July 16", from 1pm to 2pm and one July 25" from 5pm to 6pm. This will allow us to capture
32 members who have availability during the day and those that may still be working. Light snacks will be

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34 served and we will review programs, touchscreen, benefits of membership and provide a tour of the
35 building. A suggestion of reaching out to the Bartlett club to extend membership opportunities since
36 they meet on site. We will once again move our meeting date and time to the First Wednesday of the
37 month at 12:30 to allow Patrick to attend.

38 Operations Committee: Mary Shields will be working on bylaws changes. Following discussion regarding
39 activities involving ASAC,

40 *Kris Warren moved, seconded by Mary Shields that the Standing Rule for ASAC*

41 "Article VI - Selection and Duties of Officers, Section 1. Selection and Removal: d. Officers shall serve for
42 a term of one year and shall be elected annually by majority vote of a quorum of the Board at its regular
43 meeting in the month of July."

44 be amended for the year 2019 to allow the election to be held at the Board Meeting in October 2019. It
45 was recognized that this was for the 2019 election only and that the newly elected officers will be
46 serving through the month of July 2020 unless additional adjustment was made.

47 *Upon vote taken, the motion passed unanimously.*

48 Facilities Committee: The staff has been working on cleaning the windows sprucing up the grounds. The
49 Master Gardeners have been getting the planting done. Nancy expressed concern that there is still a
50 great deal of gravel in the parking lot and Becky said they will look at having it removed as it is laborious
51 to hand sweep it in between operations. Still have the shed cleaning to complete.

52 Becky talked about the recent OSHA training for staff as well as LBGT, requested training from the
53 Municipality to update the Emergency Preparation and Earthquake, Homeland Security for Shooter
54 Prevention. Cal asked about APD and Troopers and Stephanie replied that both have been to the center.

55 Ad Hoc Committees:

56 Lynn Paterna reported that the Students have finished but now that they have the data they need a
57 report with recommendations. She thanked the board members and staff that were able to attend the
58 presentations which were very important to the students.

59 Becky commented that the findings were very interesting and we will try to respond to some of the
60 requests such as dances, we certainly can try again in the fall. It was a surprise and a concern that
61 members were not certain that they knew where all the exits were but the membership committee will
62 be including the review of where they are located during the membership orientation.

63 Cal Williams, presented the Fairview Improvement Program for 2020 Priorities. They have applied for a
64 grant that will allow them to clean up park. Would like to recognize the Fairview people for significant
65 contributions to the neighborhood. They meet the 1st Thursday of the month.

66 Mary Shields presented the plans for the development of the Downtown Mushing District (4th and D st.)

67 *Mary moved to make a \$500 level donation to the project, Jim Bailey seconded.*

68 Discussion of what line item the \$500 would be pulled from and Kris suggested we give that task to the
69 Finance committee.

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71 Motion passes.

72 Executive Director: Becky Parker reviewed her written report with highlights that she will be putting
73 together the budget for the Cities Capital Budget. She has been in contact with Diane Kaplan as she has
74 been out of state since their last conversation. She thanked Jim Baily for his work on advocacy speakers
75 and thanked Kris Warren for the introduction of the Governor's budget presentation which was well
76 attended. Looking forward to the AGENET conference on May 31 with great speakers lined up being held
77 at the AARP building and the National Conference June 17" — 21%. Gala planning is in full planning
78 mode. Thirty tables have been sold out of 32 available. Items are being collected for the auction. Board
79 members are encouraged to donate two bottles of wine for the auction and other items if possible for
80 the silent auction. We are adding a trip to Tuscany at the live auction and we have received 4 tickets
81 from Alaska Airlines. Thank you to the Warrens who will again sponsor the Champagne table. Tickets are
82 \$200.00 per person this year.

83 **Old Business:**

84 Beer and Wine License: Stephanie reported that the application needs to be resubmitted because the
85 minutes were not posted to our web site within the allotted time. However, the Centers website is
86 maintained by the Municipality not the Center. Stephanie will follow up with the application and
87 schedule the new notices in the newspaper.

88 Bond Issue postmortem: We have already met with the city manager and will work on the Capital
89 budget together.

90 Board membership amendment: Mary Shields will work to complete.

91 **New Business:**

92 Board Participation in the Gala Fundraiser: Gordon Glaser reminded members to donate two bottles of
93 wine and actively seek any items for the silent auction. Thank you's to Mickey for her work on the Silent
94 Auction.

95 Nomination Committee for Board membership: Mary and Kris will be working on this.

96 Change of Board June Meeting: Remember that since the June Board meeting is scheduled for the same
97 date as the Gala we will not meet until July 8th. The Finance committee and the membership committee
98 will also not meet in June.

99 *Mary Shields moved to move to Executive Meeting status, Mickey seconded, motion passed and the*
100 *room cleared at 11:40 am.*

101 At 11:45, the board moved out of Executive session and back into meeting format.

102 *Kris Warren moved Judy Brady to be appointed to board member filling the empty position, Mickey*
103 *seconded and motion was passed unanimously.*

104 Board Comments: Cal and others enjoyed seeing Gordon's pictures from his recent travels abroad.

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106 ADJOURNMENT

107 *It was moved by Nancy Groszek, Seconded by Jim Baily that the Board meeting by adjourned. This was*
108 *unanimously approved. Adjourned at 11:47 am.*

109 Minutes Submitted by:



110
111 Paula Pawlowski,
112 Acting Secretary

113 **Proposed Board Meeting Dates for 2019*:**

114 07/17/19 08/14/19