

Anchorage Senior Activity Center
Board of Directors
Wednesday, August 14, 2019

Convene Meeting: Gordon Glaser called the meeting to order at 10:00AM.

Board members introduced themselves to guests. Rose Stasco was introduced as the recording secretary.

Vera Crews introduced herself and her interest in computers and newsletter.

Wanda Peel works for Chugach Electric in the Human Resources with an interest in membership and the religious community.

Kurt Steinert recently retired after 26 years with the municipality and now is enjoying hiking.

Brian Silva drives the van and helps in the garden.

Board Members Present:

Gordon Glaser, Mary Shields, Kris Warren, Paula Pawlowski, Micky Becker, Judy Brady, Tom Brennan, Nancy Groszek

Excused: Lynn Paterna, Jim Bailey

Absent: Cal Williams, Maureen Haggblom

Agenda:

Mickey Becker moved to approve as presented, Nancy Groszek seconded. Motion passes.

Minutes:

Paula added an additional sentence under line 107: Board Membership amendment which would read: "Mary Shields moved to amend minutes to read from July to October, Nancy Groszek seconded. Unanimous consent."

Kris Warren moved to approve with addition, Mary Shields seconded, motion passes.

Municipal Liaison: Maureen Haggblom moved the meetings back onto her calendar and hopes to attend at future meetings.

Committee Reports:

Endowment Fund:

Matt Blattmachr sent out the Endowment report by email which is still doing well.

Finance Committee:

Kris Warren reported three grants closed in June and we were understaffed.

Stephanie Rose reviewed the June statement. Kids Corp was lower due to summer programming with fewer students. Approximately 300 kids a day during the winter and it decrease to 70 participants in the summer. The contract was approved for continuation for upcoming year.

Moved to accept financial report as presented. Unanimous vote.

Judy Brady suggested that we set aside time for the upcoming new board and older board to review the financial reports. All meetings are open to membership attendance.

48 *Kris Warren Moved to Move the Approval of the Audit off the Table to the main Body. Micky Becker*
 49 *seconded, motion approved.*

50 *Micky Becker moved the main motion to approve the audit as presented.*

51 *Unanimous approval and the audit has been accepted.*

52

53 **Election Committee:**

54 *Paula Pawlowski moved to accept results of Board Applicants without the ballot process. Mary Shields*
 55 *seconded and the motion was unanimous approved.*

56 New Board members will be sworn in the month of October according to the election policies and
 57 procedures. Judy Brady will be starting a two year term, Tom Brennan, Vera Crews, Wanda Peel, Kurt
 58 Steinert will be starting a three year term.

59

60 **ARTICLE V – NOMINATIONS AND ELECTIONS**

61

62 **SECTION 1. NOMINATIONS**

63

64 *c) The President shall nominate two (2) individuals for appointment to the Board. Each*
 65 *appointment must be confirmed by a majority of the seated Board at the time of election of new Board*
 66 *members. Each Appointee's term shall begin and run concurrent with the election of Board Members*
 67 *and will end with the next annual election of Board Members An appointed Board Member may be re-*
 68 *appointed for additional one (1) year terms at the request of the President and approval of the Board of*
 69 *Directors*

70

71 **ARTICLE VI – BOARD**

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73 **SECTION 1. COMPOSITION**

74

75 *The board shall be composed of thirteen (13) members, four of whom shall be the President, the*
 76 *Vice President, the Secretary and the Treasurer. Eleven (11) of the members of the Board shall be elected*
 77 *by the general membership, two (2) shall be appointed by the President subject to the approval of the*
 78 *Board of Directors.*

79

80 *Mary Shields moved that the Bylaws Changes proposed be moved unanimously, Nancy Groszek*
 81 *seconded, motion passes.*

82

83 With changes accepted the Bylaws and Operation manual needs to be updated for new notebooks by
 84 October for new and all members.

85

86 **Membership Committee:**

87 Paula reported that two membership orientations were held in July, one during the day was better
 88 attended than the one at 5pm but felt that both were worth redoing at least every third month.

89 Membership seems to be slightly up and we are still working on a packet for new members.

90

91 **Facilities Committee:**

92 FEMA has inspected the facility after the November 30th Earthquake for damage. There may be sprinkler
 93 heads that need to be replaced and ceiling tiles for the kitchen area. We will continue to look for items
 94 that need to go for Bond funding.

95

96 Kitchen Cabinet, Ad Hoc:

97 Stephanie reviewed the menu changes and still need to work out the pricing with the chef. Hopefully the
98 changes will be rolled out at the end of the month. We are trying to pay attention to dietary, diversity
99 and inclusivity needs of our users. Gordon suggests that we identify the protein that is present.

100

101 Executive Director Report:

102 Becky reviewed her report highlighting:

- 103 • Thank you letter to the Governor for the Senior Benefit budget reinstatement.
- 104 • September 20th, the Assembly will be at the Center for lunch at 11:30am and presentation.
- 105 • Our Community Work Service Program (CWS) is on hold. The program has been in existence for
106 about 10 years. ASAC is waiting to hear back from the CWS supervisor to make sure we meet all
107 expectations, supervisory guidelines and compliances to oversee the program.
- 108 • Six month performance reviews have been completed and job descriptions are being updated.
- 109 • September 26th, the Fall Fundraiser underwritten by the Atwood Foundation featuring Juliana
110 Osinchuk is confirmed. Tickets will be available for sale.
- 111 • Beginning in September, the Anchorage Community Theater will be bringing performances to
112 the Center which had been a topic of discussion at the Conference on Aging.
- 113 • Will begin Legacy Planning events with Ken Miller.
- 114 • We will be taking a bus to the Alaska State Fair and may need to have a second bus.

115

116 Old Business:

117 Beer and Wine License:

118 All paperwork has been completed again and the Ad has been placed and should start this Friday.

119

120 **Next Meeting is proposed for Wednesday, September 18, 2019** at 10:00am instead of
121 September 11th due to board absences.

122

123 Kris Warren will be the 'past president' at the next board meeting. He felt that the greatest achievement
124 of the board has been hiring Becky as Executive Director. We have a great staff, great incoming board
125 and please be sure to block out the time for board meetings.

126

127 *Micky Becker moved to adjourn at 12:00 pm, Mary Shields seconded, motion passes.*

128

129 Submitted by Paula Pawlowski, Acting Secretary