

1 Anchorage Senior Activity Center

2 Board of Managers Meeting – Dec 18, 2019

3 **Convene Meeting:**

- 4 • Meeting was called to order by Gordon Glaser, President at 10:05 am.

5 **Roll Call:**

- 6 • Gordon Glaser, Mary Shields, Paula Pawlowski, Kris Warren, Adelheid “Micky” Becker,
7 James Bailey, Judy Brady, Tom Brennan, Vera Crews, Nancy Groszek, Wanda Peel, Kurt
8 Steinert, Joe Mathis, Patricia Blakney were present.
9 • Guests: Lynn Paterna, Cal Williams
10 • Staff: Becky Parker, Stephanie Rose and Patrick Curtis.

11 Gordon announced that there would be an executive session right after the meeting.

12 **Agenda:**

13 *Mary Shields move to accept the agenda, Jim Bailey seconded, passed unanimously*

14 **Minutes:**

15 *With no additions or corrections to the Past Minutes, Mary Shields moved to accept, seconded*
16 *by Micky Becker.*

17 **Presentations by Gordon:**

18 Gordon presented Cal Williams a certification of appreciation for his work on the board and at
19 the center.

20 Kris Warren also received a certification of appreciation for money donated and hours of
21 dedication to the center in many capacities on the board, including Past President. He was also
22 presented with a lifetime membership and a clock. He will continue to work with the
23 organization.

24 **Committee Reports:**

25 **Executive Committee:**

26 The Executive Committee reviewed the agenda and reviewed the financial report for the
27 scheduled board meeting.

28 **Finance Committee:**

29 Micky Becker & Kris Warren reported that at the end of October we have a net of \$165,000 –
30 will continue to prioritize year end expenses. The 2020 budget may need tweaking with
31 addition of the year and expenses.

32 Stephanie reported a net income for September and October. There was good flow at the Noel
33 Bazaar – tables were \$90-110. Gordon commented on the good maintenance of the parking
34 lots and sidewalks.

35 There will be additional costs in December due to a large purchase of new computers which will
36 be installed during the holidays.

37 *Mickey Becker recommends to accept the report – Gordon called for the vote and unanimous*
38 *acceptance.*

39 *Mickey Becker moves to accept the budget as written with adjustments when necessary. Kurt*
40 *Steinert seconds and all vote in favor of 2020 budget.*

41 Mickey sends thanks and kudos to Kris Warren for his help with the finance committee.

42 **Membership Committee:**

43 Paula reported that the figures from October indicate we are still growing over prior year –
44 should finish ahead after the November and December membership when all is final. Still
45 working on a plan to call new members and welcome them to the Center.

46 **Facilities Committee:**

47 Kurt indicated there would be a meeting today. Also meeting with Brittany on the fitness
48 center. PC Net installing new cameras throughout the inside of the building.

49 MOA maintenance is still working on the heating control system which they funded.

50 Fire inspections have been completed.

51 Money from the Rasmuson Foundation will be used for upgrades – Steve Fishback is printing a
52 list of 17 items for review.

53 Make the bathrooms ADA compliant, upgrades to mechanical and kitchen. Becky spoke on the
54 April bond issue – MVE upgrades, Bill Falsey, city manager, wants the Center to take the lead
55 regarding the bond issue promoting and advertising it. The bond will be \$2.75 million. Micky
56 wants us to develop talking points for the campaign, Judy suggests meat and humor in the
57 advertising and Becky wants to make sure we have good placement on the voting agenda.

58

59 **Operations:**

60 Mary Shields has no report at this time.

61

62

63 Kitchen Committee:

64 They will continue to work on the menu at the café – have added fresh fruit with the meal to
65 promote healthier eating. Will add back the ½ sandwich with soup or salad. Able to offer lattes
66 and mochas with the donation of a machine from Snow Leopards store values at \$14,000.

67 Stephanie reports that we already have 3 wedding schedules and that catering is doing well.

68 Self-Assessment:

69 Lynn and Patrick reported on the process for accreditation and standards overview. There will
70 be a committee assigned to each standard for strategic planning update. Judy Brady says that if
71 the board knows each of the standards it will be a better working board.

72 Gordon asked Paula to be the point person on the standards and accreditation since she is
73 attending the National Commission on Aging Conference in June and Alaska is a pilot program.

74 Judy thought we should ask outside groups to be part of the process. Patrick pointed out that
75 Yvonne Chase's class has picked 2 standards and done reports – showing community
76 involvement in the process.

77 Thursday, Jan 23rd will be the 1st meeting at 3:00pm. March 31st, 2021 is the deadline for the
78 reaccreditation report.

79 Outreach:

80 Wanda Peel listed numerous community events she has attended – ASD strategic planning and
81 community/district wide goals. She is active with the faith communities throughout Anchorage
82 and the various community councils. She speaks on the Senior Activity Center and the
83 importance of membership.

84 Safety & Emergency:

85 Under old business on the agenda is the emergency action plan that was developed in 2018 and
86 we would hope for approval so that we can continue work on reviewing and updating. There
87 are a series of printed brochures for seniors in various emergency situations. Ready.Gov has
88 free brochures that will cover a different subject each month that has free materials including
89 PSA's available for us to use. We are just waiting for the 2020 calendar to be released.

90 Executive Director:

91 Rebecca Parker noted updates – the Chamber Group is coming at 1:30 for the Social Hour to
92 pass out gifts.

93 12/22 is the Holiday dinner – expecting over 200 to attend.

94 Karen Hunt will meet in January with Becky and Gordon for strategic planning.

95 There is a possible new donor for the Veterans Luncheon

96 **Old Business:**

97 Stephanie reported that the Beer and Wine License passed the assembly – will now be
98 reviewed by AMCO for zoning, and an additional health permit will be needed for the bar-
99 which will be a stand-alone, movable bar.

100 **Safety & Emergency Plan:**

101 *Mary moved to accept the proposed plan developed by Bob Carmichael and Mickey seconded*
102 *and the motion passed unanimously.*

103 **New Business:**

104 *Paula moved to Table the Transition and Nancy seconded – all voted in favor.*

105 Vera Crews spoke on Pioneers of Alaska – group to possibly join with agreed she would present
106 the Center board an overview of what the Pioneers do at our next board meeting.

107 Vera suggested that we have a microphone for meetings for those that are speaking as it is
108 difficult to hear sometimes.

109 Nancy suggested we try and reduce plastic use where ever we can.

110 Tom Brennan said we should have pictures in “Voice of AK “soon of the pool and billiards
111 program for women.

112 Joe excused himself from the next board meeting as he will be out of state due to his brothers
113 passing.

114

115 Kurt thanked everyone for a successful board.

116 Gordon thanked everyone for helping the center as a board and for making him look good.

117 **Adjournment:**

118 *Nancy moved to adjourn at 11:40 and Tom seconded – passed unanimously.*

119

120 Submitted by



121 Paula Pawlowski, Secretary

122 Pat Blakney – Recording Secretary