

Anchorage Senior Activity Center
Board of Directors Meeting
Wednesday, April 8, 2020, 10:00AM
Via Telspan Teleconference

Meeting Called to Order: Gordon Glaser, President at 10:00am

Roll Call: Stephanie Rose

Gordon Glaser, Paula Pawlowski, Mary Shields, Kris Warren, Micky Becker, Judy Brady, Tom Brennan, Vera Crews, Wanda Peel, Joe Mathis, Kurt Steiner, Jim Bailey. Quorum Established.

Absent: Nancy Groszek.

Staff: Becky Parker, Stephanie Rose

Agenda: *Hearing no objections, Chair accepts the agenda as presented.*

Minutes for March 11, 2020.

Hearing no objections, Chair accepts the minutes as presented.

Committee Reports:

Executive Committee: Met to review the agenda, discussed the Proposition prospects and will update as we continue the agenda.

Finance Committee: Kris Warren and Micky Becker. Micky reminded us that the report in front of us were the numbers before everything was shut down for the Covoid 19 crisis. Although, we were in the negative of approximately \$20,000, this was anticipated with several onetime payments due. Payment to Anchorage Tomorrow for the Bond Campaign was made and an additional \$4800.00 payment for the Beer and Wine application. We also purchased sanitation materials in anticipation of the Covoid 19 crisis.

The Federal Gov't has rolled out a program for small businesses and nonprofits called Payroll Protection Plan. A group can apply for a loan, in our case \$150,000, to continue employment for our staff. At the end of loan period the amount will be transferred over to a 100% grant which means our employees will continue to work and receive paychecks, as well as health insurance and at the end of the day we will not have to repay the amount. We already have kept staff on the payroll with a variety of activities. We know that the Kodiak Senior Center has also applied for this loan/grant. Stephanie has already worked with our bank and submitted the required paperwork. We can cover the center on our own for at least 2 ½ months.

Membership Committee: Paula Pawlowski

We cancelled the scheduled membership meeting due to the Mayors orders for closure and won't meet until things begin to get back to 'normal'. Memberships for both the center and fitness have continued to arrive in the mail and Patrick Curtis will meet with Becky to review a 'script' to reach out and call members particularly as we continue to be closed. We are maintaining a 'hot line' that is followed up with every day.

Facilities: Kurt Steinert

Steve Fishback has finished the report which will help as projects begin to happen.

Bonds will take approximately 2 months to process so it could be longer to start any projects.

Kurt has a call into the municipality for an update on our systems and what is left to do.

Due to the Beer and Wine license the center will need to have "As Built" plan reviewed to establish the correct corners of the property.

Kurt will follow up on the items mentioned in the March minutes from Jerome Schuler.

Operations Committee: Mary Shields

Since she just returned from outside there are no details at this time but just to make sure that each board member has a complete board manual.

Ad Hoc Committees:

Kitchen: Gordon Glaser

Thank Joe Mathis for joining this committee. Will be working on food costs and catering guide. Will is working with the Point of Sale now redoing some of the menu as there are strategies that may be implemented to improve our capabilities including how we handle giving free meals including those for our volunteers. More to come.

Self-Assessment: Lynn Paterna was not present

Safety and Emergency: Paula Pawlowski

Again we have not met but if you notice page 20 in this month's Borealis, Julie has included a whole page on keeping safe during this Corona 19 Virus pandemic.

Outreach: Wanda Peel

Gordon thanked Wanda for all of her efforts during the Bond Campaign. She enjoyed lending a hand, calling and talking with folks. Anchorage Connect has been holding teleconferences with Faith Leaders.

Governor will hold a day of Prayer and all can participate.

Teleconferences are being held for those who want to call in for Bible study on April 21, 2020.

Interfaith council will meet by teleconference tomorrow.

Old Business:

Beer and Wine License Status:

We have initial approval but when looking at the land use permit we discovered there had never been a permit for the restaurant although it has been here for 30 years. We are working through it. Discovered we don't have to have a bar yet but a plan for where the bar will be. More to come.

Bond Issue Campaign: Gordon Glaser

All reports as of this morning show a 10,000 margin in the positive. Our appreciation goes out to Becky for all of the work she did and that the other partners did for a successful campaign. Appreciation was given for Annabel and Carol for their outstanding roles in the advertisement.

Executive Director: Becky Parker

A few highlights that we know now, we will not have our scheduled Annual Meeting on April 14 as the center will still be closed in accordance with the Municipality guidelines.

Gala committee is looking at options to move the date although we could still be doable. Still have gifts coming in for the Gala so we just plan forward.

The facilities team has been here every day cleaning, cleaning, cleaning, carpet, walls, polishing floors, and anything they can clean they are.

Nila is working from the Center by phone; she can accomplish almost 14 interviews a day.

Fitness group is delivering classes by zoom and they are very well attended.
Older Americans Month celebration is cancelled.
Patrick is working on a script to call members.

Discussion of Calendar:

Discussion centered on putting the Executive Board Meeting to the same day as the Finance Meeting. The same people attend and it would free up another day for board members. We will try to do both Finance and Executive May 11th with the Board Meeting on the May 13, 2020 and then reevaluate.

New Business: Gordon Glaser

Gordon asked if there were any other questions about the Payroll Protection Plan as we discussed this during the Financial Committee. Hearing none moved forward.

Transition/installment of treasurer (tabled).

Round the Board:

Kurt Steinert: commented that the minutes were very detailed and he appreciate the information since he was gone.

Vera Crews: Thanked Gordon for coming to the Name the Tune program she did during social hour.

Wanda Peel: Grateful for the passing of Proposition 7.

Joe Mathis: Congratulations on the passing of Proposition 7.

Tom Brennan: Thought that the Senior Voice did a nice job for the article in support of Proposition 7.

Micky Becker: Thank you, Stay Safe, Stay Home

Paula Pawlowski: Thank you Becky for reminding us that the Annual Membership Meeting will not take place on April 14th as planned. But this is an election year and she doesn't see any problems with having a nomination packet out by July 1st as planned.

Kris Warren: Congratulations and wondering how our neighbors across the street are faring. Becky said there are no reports of virus cases but are definitely feeling the effects of isolation.

Mary Shields: Thank you and appreciative for the Bond passing.

Jim Bailey: Thank you Becky and staff for all of the work on the bond. OPEG also applied for the PPP grant.

Gordon Glaser: *Would accept a motion for adjournment: so moved by Joe Mathis at 11:02am and seconded by Jim Bailey.*

Respectively Submitted

Paula Pawlowski

Paula Pawlowski, Secretary