



## Anchorage Senior Activity Center

### **Board of Director's Meeting Minutes Wednesday March 10th at 10 AM Via Zoom or Live \***

Convene Meeting at 10:02 by Gordon Glaser, President

Roll Call: Gordon Glaser, Paula Pawlowski, Micky Becker, Judy Brady, Tom Brennan, Kurt Steinert, Kris Warren, Joe Mathis, Vera Crews, Karen Quirk and Pat Blakney.

Excused: Mary Shields and Jim Bailey

***Agenda was accepted with additional information provided by Paula who moved to accept, seconded by Micky with no objections or exceptions.***

***February Minutes were moved for acceptance by Micky and seconded by Joe with no objections or exceptions.***

#### **Committee Reports**

Executive Committee: Gordon reported a robust discussion on where the center is going this year. Accepted with regrets a resignation of Wanda Peel, moved Joe Mathis to fill Wanda's remaining position.

Endowment Report Kris Warren

Kris reported they had a ZOOM meeting 2/11. Tom from Merrill/Lynch suggested no changes; currently the fund is 50% securities and 40% bonds – markets are continuing growth in 2021. Current portfolio value is \$5.4 million. As of 3/8 after the first allocation of \$95K the value is 5.2m. Next meeting of this committee is May 14.

MOA Liaison Maureen Haggblom

Maureen stated no new information. The focus is on vaccinations now that state has opened all tiers 16 and over. Will check with Janet Johnston, epidemiologist for the muni on data, statistics regarding Covid in Anchorage. Flyers for appointments being sent to seniors as well as the State sending postcards to senior where vaccine is available.

Aging and Disability Center has received rental assistance from HUD and Covid extra funds – can call 211 to access the extra money for the community.

Becky asked if at 3/23 training for Janet to speak. Also, the percentage of people eligible versus the number that have gotten the vaccine by age criteria. Karen also would like any data available on the mutants of the virus.

Gordon had questions on if people had gotten vaccine would there be guidelines for opening – Maureen to check with the leadership team – also Becky with check with Foraker on the

guidelines for non-profits. Stephanie indicated that there is training for board and staff on 3/23 and 3/30.

Finance Committee/Budget revisions/ Budget Recommendations– Micky Becker

We have had major problems with computers so we have not been able to generate the reports that we usually do, but then we will email it to all. Updated version of quick books has been ordered. She also said the center has a relatively healthy cash flow, but fundraising committee needs to find some ways later this year for events.

We continue to pay our bills, we got our grant in, the Medicare grant went out for bid and the budget was reduced, almost in ½ we will look at hiring a part time person instead of a full-time person.

\$36,000 Covid funding will provide meals through June. Newsletter just went out that the meals are free, but donations are welcome, 30 to 60 meals a day are being delivered or picked up.

Paperwork has been submitted for packaging for meals to go.

Hopefully, we can continue to plan for the meals after June because there is a need.

We received our PPP second funding in February, all salaries will be covered through June maybe July.

Micky to send out the report as we can but we can wait to vote to accept table the report for next month.

***Moved by Tom and Joe seconded without objection or exception.***

Membership Committee – Paula Pawlowski

Paula sent out reports prior to meeting. Numbers are looking OK. The committee is planning new events for the fall.

Facilities –Kurt Steinert

1. Don is back to work lobby skylight approved this week – now presented to building safety
2. Kitchen, Ballroom, and bathrooms major renovation went to purchasing on 3/1 – contractors will now be visiting the center.
3. Major generator needed repairs
4. New phone handsets/ computer server down
5. Snow removal in house
6. Canopy sprinkler updated
7. Plexiglass installed
8. CPR training for staff

Becky reported she had a walk through with Don for electrical outlets and power strips to be updated. Got together Thursday, the lobby skylight, scheduled to be approved this week, major renovation of kitchen, went into purchasing March 1<sup>st</sup>, will be limited to guidelines.

Operations Committee – Mary Shields

Paula reported that we will be reviewing bylaws when Mary returns and then we will submit for 2020 reviews.

Executive Director – Becky thanked Stephanie for holding down the fort while she and Micky had a 2-week vacation to recharge and enjoy some sunny climate. As mentioned before Don is back at work. Bonnie Tessler, our volunteer master gardener is not doing well. There will be a manager’s meeting today regarding employees getting vaccinations. If there are any questions on the full report, please contact her. Regarding the ASAC Bond issues, board needs to advocate to their community councils. Call 277-1977 to get talking points.

Ad Hoc Committees:

Kitchen Committee Stephanie Rose /Joe Mathis  
You still need to order your meal the day before pickup.

Safety and Emergency – Paula Pawlowski  
Julie continues to put in articles on safety in the Borealis monthly following the annual plan.  
Advocacy: Jim Bailey  
Jim is excused today.

**Old Business:**

Becky regarding reopening – on task for training in place on hands with defibrillators. With employees coming back and staff in the office we are watching Covid information for changes and the variants. Kris hopes it will be possible to have luncheons at the center in the near future. Stephanie stated there are guidelines for separation and reservations would be probable. Also, we need to review contracts with companies that used the center for rentals and catering – may need a new scale for costs and billing of events. Becky hopes that in the manager’s meeting we can continue the meals to seniors as it is a good program.

**New Business:**

Board appointments:  
Gordon proposed that Joe be appointed to Wanda’s unexpired seat on the board until 2022.

***Motion moved by Micky and seconded by Judy.***  
***Motion passed and Joe is member of the board.***

Paula said that applications will be sent out to the general membership July 1st looking for new members.

Gordon and Mary will have termed out on the board.

Micky and Judy can reapply for another term. These 4 positions will need to be filled by October.

It may be proposed that an Election Committee be set up and added to the bylaws in the future.

Elsa Sargento was moved forward to fill one of the two empty seats appointed by the chair. Judy moved to accept Elsa Sargento and spoke about her background and asked the Chair to appoint her. She feels strongly about having her appointed.

Karen said thank you for sending out bio and would she be member of the board? Yes, she would be.

Micky followed paula and micky and hopes the chair will move forward.

Gordon talked about wanting folks know what they are getting into, that I would like to meet her and talk with her. Next step is to do a tour of the center and then he will send out to executive meeting. Paula will set up a meeting.

Remarks:

Judy: None

Kurt: None

Joe: None

Karen: asked about Bonnie Tesler, did not know she is our Master Gardner.

Tom: looking for people to send letters to the editor and he will speak at the Gov Hill council

Micky: none

Paula: none

Kris: open up as soon as we can.

Maureen: none

Pat Blakney: none

Stephanie: none

Becky: none

Gordon thanked everyone as we move forward.

Motion to Adjourn at 11:20am by Micky with Joe seconded.

Motion passes with no objection.

Next BOD Meeting: Wednesday, April 14th