



Anchorage Senior Activity Center

July 14, 2021

**Board of Director's Minutes**

**Via Zoom or Live \***

Convene Meeting at 10:00 am by Gordon Glaser, President

The board then viewed a short video showing the removal of the roof skylight earlier this week before the meeting formally began.

Roll Call – Pat Blakney

Present: Gordon Glaser, Mary Shields, Paula Pawlowski, Micky Becker, Judy Brady, Vera Crews, Joe Mathis, Karen Quirk, Kurt Steinert, Elsa Sargento, Kris Warren

Recording Secretary: Patricia Blakney

MOA Liaison: Maureen Haggblom

Excused: Jim Bailey, Tom Brennan

Staff: Becky Parker, Stephanie Rose, Tabitha Karpow

Guest: Stephanie Haydn

Agenda Approval:

Gordon added Appointment of Stephanie Haydn to the agenda under New Business.

The agenda with changes was adopted with no changes.

Past Minutes: June 9, 2021

***Micky Becker moved to accept; Mary Shields seconded. Minutes were accepted with no objection or changes.***

**Committee Reports**

*Executive Committee:* Gordon Glaser reported that the committee met and reviewed the agenda, financials, and reopening.

*Endowment Report:* Kris Warren

Just for information: the money that makes up the Endowment Fund comes from member donations, estate gifts and investments. The ASCS board elects the people who make up the board members with Kris being the chair this year. These funds are separate from the Center funds. Every few years there will be a competitive bid, but Merrill Lynch has done a good job for the Center. The Board of Trustees meet quarterly to review our holdings of which about 60% is invested in stocks and about 40% is long term investments.

Bond Monies: The Bond money is controlled by the Municipality.

*MOA Liaison Maureen Haggblom:*

Thank you for the virtual offer to meet and congratulations on the reopening. The event for Mayor Bronson was fun and everyone had a good time. Loved the video of the skylight removal.

45 Concerns with the Delta variant of Covid, she can send a report that she just received on the  
46 vaccination rates. Up to 50% of the cases in Anchorage are in unvaccinated cases. She also has  
47 met with new transition team – Dave Morgan, New health director for Anchorage. Concerns  
48 were rental assistance from HUD and Chugach electric.

49

50 *Finance Committee/Budget revisions/ Budget Recommendations:* Micky Becker and Stephanie  
51 Rose

52 Our finances are in healthy condition. With covering payroll, health insurance, anticipated  
53 income, and payout we expect to approach the new year in the same position we are in now.

- 54 • We are still feeding 150 to 200 people daily.
- 55 • Hope to have the tablets from the Atwood, Rasmuson, AARP and the Alaska Community  
56 Foundation monies into the hands of seniors by August.
- 57 • Still holding nutrition sessions and individual appointments, would like to have more of  
58 those happening. This is funded by the State of Alaska.
- 59 • The Benefit Enrollment program is a grant from the Commission on Aging.
- 60 • Although we discovered new things during Covid like the ability to provide meals, these  
61 funds will be coming to an end. Then we must look at our options. Discussion followed:  
62 We have identified a gap for feeding seniors. What will we do without additional  
63 monies? Need to make sure people are funneled to the appropriate agency ie: Meals on  
64 Wheels which is run by the Salvation Army in Anchorage. What other agencies have  
65 programs that can be utilized by seniors? Stephanie met with Kristin Cox, the state  
66 Nutrition Transportation Services, and the grant will soon be going out for competitive  
67 bid in 2022 for 2023. The current NTS grant ends in June, the new grant begins in July –  
68 we have some meals money included in the new grant for 2021 and 2022. We also  
69 received \$15,000 from CHARR. This discussion may need to continue to also look at the  
70 larger issue of meeting our mission statement. Gordon asked the Kitchen Cabinet to  
71 investigate funding scenarios and future funding possibilities.

72 With no further discussion, Micky moved to accept the financial report.

73

74 *Membership Committee – Paula Pawlowski*

75 Paula referred to the handouts that were sent out with your other documents showing that as  
76 of the end of June we have 192 members. 152 are members renewing their membership, 14  
77 are rejoins and 26 are brand new members. Current membership is 1663. The hybrid of  
78 activities shows commitment to the seniors. Thank you cards for membership will be sent out  
79 again, new badges are available and after construction there may be a member event.  
80 The 2021 Board Elections Packet was made available on July 1. You also have received the  
81 calendar for the election. Please be aware that we have two terms that have termed out and  
82 cannot run again and we have two terms that can be reapplied for. Now we wait.

83

84 *Facilities –Kurt Steinert*

85 Told us that when the crane arrived to remove the skylight the Pilot Tower at Merrill Field  
86 arrived to inquire about the height of the crane to see if they needed to change the flight path  
87 of air traffic. Since all was in order it became a moot point.

88 The Contractor is having a hard time finding machinery that we need. They are preparing a  
89 series of plastic troughs to catch the rain that will help protect the floor.  
90 New Beam is here. The new skylight is scheduled to be installed by August 10<sup>th</sup>.  
91 Next Major renovation is scheduled to start August 10<sup>th</sup> which is the lobby bathrooms then the  
92 interior of the fitness area, late September which will be 3 to 5 months and then the kitchen  
93 remodel about January 2022.

94 Micky thanked Kurt for all his work and unanimous applause followed.

95

96 *Operations Committee – Mary Shields*

97 Mary reported that a committee of people reviewed the Nominations portion of the Policies  
98 and Procedures and have recommended some changes that will need to be approved by the  
99 Board.

100 Changing ‘recommendation’ to ‘Mandatory’ for the use of electronic communication.

101 Also, a photo will now be ‘Mandatory’ and application.

102 Since these require a board vote the Application Process could not be changed this year but will  
103 appear on our agenda.

104

105 *Executive Director Report – Becky Parker*

106 Thanked all who worked on the Mayor Bronson event including Elsa Sargento for  
107 entertainment and Rich Owens for providing ice cream sundaes. In addition, we have held an  
108 inter-agency breakfast for about 35 people.

109 She then reviews the highlights of her report: renovations, reopening, special events, the status  
110 of core programs, Garden Gala, and personnel information.

111 Brittney Mitchell was selected as the employee of the First Quarter for 2021 and Will Huru is  
112 the employee of the 2<sup>nd</sup> Quarter 2021.

113 We will be holding a BBQ for assembly members on August 10<sup>th</sup>.

114 Aspen wants us to hold a Fall Prevention event for them.

115

116 *Ad Hoc Committees:*

117 Kitchen Committee Stephanie Rose /Joe Mathis: no news

118 Safety and Emergency: no news Julie continues to put articles in the Borealis using the  
119 Federal Web site: Safety.com

120 Advocacy- Jim Bailey

121 Jim is out of state in the hospital. Becky will give us updates when she has them.

122

123 **Old Business:**

124 Re-opening July 12<sup>th</sup> of ASAC: We have been open for the month of July and attendance in all  
125 areas is picking up.

126 ASAC Construction progress has been discussed, nothing additional.

127

128 **New Business:**

129 Stephanie Haydn Appointment

130 Stephanie has been asked and accepted one of the two appointments made by the Chair.  
131 Gordon thanked Stephanie for serving with us and although votes had been made by email he  
132 asked for a confirmation of that result.

133 ***Micky Becker moved to accept the appointment.***

134 ***Mary Shields seconded***

135 ***Unanimous Consent approved, All welcomed Stephanie.***

136

137 *Elections Report* Paula Pawlowski

138 Elections for the Executive Board is made by the Board of Directors in July by the board  
139 members but take their positions in October with newly elected board members.

140

141 ***For the position of Treasurer:***

142 ***Judy Brady moved that Micky Becker serve as Treasurer***

143 ***Paula Pawlowski seconded.***

144 ***Approved by unanimous consent.***

145

146 ***For the position of Secretary:***

147 ***Paula Pawlowski moved that Karen Quirk serve as the Secretary.***

148 ***Micky Becker seconded.***

149 ***Approved by unanimous consent.***

150

151 ***For the position of Vice Chair:***

152 ***Micky Becker moved that Joe Mathis serve as Vice Chair.***

153 ***Mary Shields seconded.***

154 ***Approved by unanimous consent.***

155

156 ***For the position of Chair:***

157 ***Mary Shields moved that Paula Pawlowski serve as Chair.***

158 ***Micky Becker seconded.***

159 ***Approved by unanimous consent.***

160

161 Election nominations are completed.

162

163 Mary Shields pointed out that the board needs to work with the executive director as we are an  
164 operational non-profit board. Paula and Mary both pointed out that when Stephanie sends out  
165 forms DO NOT Reply All

166 Micky Becker: special thanks to Gordon and Mary for all the work with the organization and  
167 additional thanks from Becky also.

168 Thanks and congrats from other board members

169

170 ***Mary Shields moves to adjourn at 12pm.***

171 ***Micky Becker seconded.***

172 ***Motion accepted by unanimous consent.***

173

174

**Next Board Meeting: Wednesday, August 11, 2021, at 10:00 am**