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2 Anchorage Senior Activity Center
3 **Minutes for Board of Director's Meeting**
4 **Wednesday August 11 at 10 AM**
5 **Via Zoom or Live ***
6

7 Mary Shields, Vice President convened the meeting that 10:03am

8 Roll Call by Pat Blakney

9 Present: Mary Shields, Paula Pawlowski, Kurt Steinert, Judy Brady, Vera Crews, Karen Quirk, Elsa
10 Sargento, Joe Mathis, Stephanie Haydn, Pat Blakney

11 Excused: Jim Bailey, Gordon Glaser, Micky Becker

12 Staff: Becky Parker, Stephanie Rose, Tabitha Karpow

13 Municipality Liaison: Maureen Haggblom
14

15 ***Paula Pawlowski moved to approve Meeting agenda.***

16 ***Judy Brady Seconded***

17 ***Motion passes with no additions or corrections.***
18

19 ***Paula Pawlowski moved to approve July Minutes.***

20 ***Judy Brady Seconded***

21 ***Motion passes with no additions or corrections***
22

23 **Committee Reports**

24 Executive Committee – Mary Shields reported that after discussion, the 2022 Bond was
25 declined. The Chugiak Sr. Center also declined being listed on the bond. We sent a letter to the
26 Municipality reviewing our position. Kurt also joined the executive committee with a list of
27 topics that were suggested to funded through the 2022 Bond but several of those items were
28 accomplished or on our list from the 2020 and 2021 Bond. The executive board felt that we
29 would be able to accomplish the list that was given to the public therefore we did not need
30 additional money.
31

32 Endowment Report Kris Warren was absent but Mary Shields reported that the fund is at \$5.6
33 million and still growing.

34 MOA Liaison Maureen Haggblom said she had no new information to report. The interim
35 director for the Deputy Director position is DeeAnn Fetco. She is a 25-year employee. All of the
36 other health programs are operating as normal. Have been receiving a lot of calls for rental
37 assistance. Maureen thanked the center for their help with the deadline on the capital budget.
38 There will be a meeting on August 25th with the Mayor and Kriss Barr that Maureen will try to
39 attend. Mary Shields sent kudos for her work at the department.
40

41 Finance Committee – Stephanie Rose reviewed the reports that were included with the agenda.
42 The accumulated net income for May-June was \$101,424.24. She also reviewed the Notes page

43 and current grants; those that are closing and those that we are waiting on. All invoices
44 received are being paid as they arrive.

45
46 Membership Committee – Paula Pawlowski reported that in June we had 31 renewals, 4 rejoins
47 and 11 new members. Lifetime membership is also up. Although we have not sent out another
48 ‘touch’ letter people are flocking back to take exercise classes and play games. Karen Quirk also
49 took a membership letter and copies of the Borealis to another group that she is involved with.

50
51 Facilities –Kurt Steinert was happy to report that the skylight is in, just in time for the rainy
52 season. However, there is still a lot to finishing the atrium both inside and out. Becky said the
53 skylight looks fantastic. August 10th work should start on the bathrooms and the gift shop. But
54 work will have delays as there is availability of materials and supplies. During the skylight insert
55 there was an OSHA complaint filed but we passed with no violations.

56
57 Operations Committee – Mary Shields reported that she, Stephanie and Tabitha will be working
58 on recommended changes in the Bylaws in the next few months.

59
60 Executive Director Report – Becky Parker reviewed her written report but spoke of the loss of
61 Don Heflin and how he will most definitely be missed by all. Linda Jayco, volunteer coordinator
62 has left to be closer to her family and Susie Kimura has also submitted her resignation. We will
63 be posting and filling these positions. We have a new receptionist that is a paid position for a
64 work program with Cook Inlet Tribal Councils. The Assembly will be visiting the Center on
65 August 19th and the Mayor will be given a tour on August 25th.

66
67 Ad Hoc Committees had no reports at this time.
68 Kitchen Committee Stephanie Rose /Joe Mathis
69 Safety and Emergency –
70 Advocacy- Jim Bailey

71
72 **Old Business:**

73 Stephanie Rose reported that our Bar was inspected, and we are approved to sell alcohol
74 and at this time we are fully licensed.

75 Vera Crews asked about the memorial that was being planned for Judy Weimer. Becky
76 explained that the family has delayed planning, but it is still a priority.

77 There was discussion on ‘masking’ again at the center and Becky said it will be an item at
78 the managers meeting.

79 There was a request for Dr. Zink’s letter to be sent out to board members.

80
81 **New Business:**

- 82
- 83 • ASAC declined bond for 2022 – Executive Committee and Facilities decision
 - 84 Audit update: see notes above.

85

86 Paula asked about the committee for 1% for Art due to the Bond dollars. Kurt has not yet
87 gathered a committee but is looking at perhaps an outdoor art piece.

88

89 Becky will be on vacation from August 26th to 7th of September.

90 Mary suggested that with the way the calendar happens in September we should cancel the
91 Finance Committee meeting as we will be meeting the next day anyway. There was
92 agreement.

93

94 Mary also asked Stephanie to reach out to the Auditors to see if we could have a report
95 ready for the September meeting before a new board is installed in October.

96

97 Board Comments:

98 Vera Crews shared that she had attended on of the Cemetery Walks this summer and felt
99 that it would be a good event for the Center to promote. Discussion followed that without
100 notice of at least a month before any event we cannot get it into the Borealis as it is assembled
101 a month before it is published. Frequently an article in the Anchorage Daily News is after an
102 event so it is difficult to promote events.

103 Elsa Sargento shared that she was thankful for such positive news shared today.

104

105 ***Paula Pawlowski moved for adjournment at 11:20 a.m.***

106 ***Kurt Steinert seconded. Motion passed.***