

**Anchorage Senior Activity Center**  
**Board of Director's Meeting Minutes**  
**Wednesday September 8, 2021 at 10 AM**  
**Via Zoom and Live**

Convene Meeting at 10:05am by Mary Shields, Vice President

Roll Call: Tom Brennan, Kurt Steinert, Vera Crews, Karen Quirk, Mary Shields, Stephanie Rose, Jim Bailey, Elsa Sargento, Micky Becker, Judy Brady

Online: Paula Pawlowski, Joe Mathis, Pat Blakney, Maureen Haggblom(MOA), Tom Brennan, Jim Bailey

Absent: Gordon Glaser, Kris Warren, Stephanie Haydn

Staff Members ASAC: Becky Parker, Stephanie Rose, Tabitha Karpow

**Roll Call**

Following roll call the meeting started at 10:04 a.m. Alaska time after quorum confirmed.

**Agenda**

Upon Motion by Micky, seconded by Kurt, the agenda for this meeting was duly accepted with no objections or exceptions.

**Last Meeting Minutes**

August Meeting Minutes were moved by Judy, seconded by Vera and after hearing no objections approved with no changes, additions or deletions.

**Committee Reports**

Executive Committee: No meeting was held this month.

Finance Committee: Micky reported no formal meeting this month due to the Labor Day Holiday affecting scheduling. The financial report shows we have a very healthy cash balance and enough money to continue our operations. Our endowment fund after recent payout is still over \$5M as per Kris Warren's report by email today. Net income for ASAC is at \$243,459. Stephanie stated that July was the last month in for PPP funding. That grant will be closed out with no problems foreseen. Income from membership is over budget with some opting to pay for lifetime memberships. Donations were over budget due to the meal program amounts being treated as such. Fitness income is improving. Restaurant shows a loss and plans are for a possible "grab and go" service being made available. Personnel is under budget and two hired will be paid by a third party, Cook Inlet: one receptionist and one kitchen worker. AnchorRides will assume deliveries for the food program. A finance question was posed by Micky as to whether the ASAC finances will soon be in the negative if grants are not received as planned. Stephanie reported there may be some decrease in net income shown in the next report if the grants applied for do not materialize but in fact all appears to be hopeful. Grants already approved are the Medicare and the NTS. In addition, our proposed increase in fees charged for Kids Corps meals was accepted by that organization.

Micky moved that the financial report be accepted and as chair, no second needed. There being no objections, the report was accepted.

#### Municipality of Anchorage Liaison

Maureen reported that DeeAnn Fetko is still acting director of the health department. She is well experienced in the department and her qualifications are well respected. For the Covid status it is best to refer to the online website for the municipality. The tour with the mayor a couple weeks ago was a great opportunity to hear his insights for the future and to see his interest in our facility. That day the ADRC was hosted at ASAC and Maureen thanked Becky and Stephanie.

#### Membership Committee

Paula was online but had no audio due to internet connectivity issues. It was evident from the report submitted for September as to an increase in Lifetime memberships. The totals are showing positive activity even as some activities are still curtailed due to construction pace.

#### Facilities Committee

Kurt report completion of the skylight scheduled for September 27. Interior painting was performed on weekend and fumes less apparent on Monday. City managers hired a roofing firm to do some minor repairs. Kurt produced a sample square of the ceiling paneling which is to reduce glare and reflect sound in the lobby. Criterion will upgrade LED lighting in the back area. Major construction of interior areas is scheduled to start September 20 with concerns voiced regarding availability of materials. Milton Brown is helping coordinate construction details. Some fitness equipment to be moved to allow work; Kurt will keep Becky apprised.

#### Operations Committee

Mary said a bylaw revision issue will be passed to Joe to work on as incoming Vice President.

#### Executive Director

Becky reported the increase in membership over last month to be 1,710 versus 1,649. A flu clinic is set for September 15 and a Covid booster offered in the future. All employees have been asked to wear masks. Judy asked if this is adequate in terms of the safety of visitors in the facility and whether all not be required to mask. Becky assured the board she and staff are looking closely at current data surrounding the infection rates in Alaska and feels it is under control as of today. Vera reminded about recognition plaques placed perhaps in the garden with names of deceased members. Becky and staff are in contact with families of those to be so honored. Vera also suggested a sick list of members be known; however, this is a privacy issue but those making themselves known in their illness are being followed by phone.

#### Adhoc Committees

Kitchen – nothing to report

Safety – watch for possible trip and fall such as with extension cords. All safety issues are to be reported. Paula and her committee are preparing a disaster kit. Judy offered to assist if needed. There is a generator on site to provide adequate heat to the facility in any emergency.

Advocacy – Jim reported current budget and PFD decisions remain in talks in Juneau. Possibility of a 2022 constitutional convention if voters agree by ballot to proceed. Jim urged all to reach out to their local representatives about this; crisis mode now on nurse shortage in Alaska due to Covid patient loads affecting hospitals' overall ability to care for all patients in a pandemic. Executive Director – Agenet is training here on Friday and all are invited to learn more about advocacy. Also, be aware of meetings held locally to hear voter input regarding redistricting. Elsa – Praised the board's professionalism and pledged to be active in her work for more culturally diverse membership and activities.

Judy – Next year will prove to be a vital year due to the ten-year review and vote on a constitutional conference. It will be complete with voices heard from special interest groups. Alaskans have historically said "no" to such conference; however, new voting procedures will be implemented and budget issues will remain.

Paula – Next Wednesday there will be a "Meet and Greet" of new board members and elected officers. This will be in conjunction with Social Hour and the timing of the flu shot clinic.

Kurt – Senior Voice has a great article on how the state of Washington serves seniors.

Vera – At Social Hour on September 15 she will provide music as pianist.

Karen – Concern as to struggles in providing good internet connections when board members are attending both in person and others via Zoom. It is a communication problem and affects proper documentation of meeting minutes. Stephanie and Tabitha are troubleshooting further to ensure ease of reporting so as to be heard by all board members.

Stephanie – The audit should be completed before the installation of officers.

Joe – Plans to attend in person next month.

Jim – Happy to be back with the group after experiencing medical issues.

Paula – Nothing to report.

Motion by Judy and second by Micky to adjourn this meeting at 12:06 p.m. Alaska time.

Next BOD Meeting is scheduled for Wednesday, October 13<sup>th</sup>

Respectfully submitted,

Karen Quirk

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Draft submitted 9/16/21