



Anchorage Senior Activity Center

**Board of Director's Minutes
In-person and Zoom Meeting*
Wednesday, March 9, 2022**

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Convene Meeting 10:01 am by Paula Pawlowski, President
Roll Call – Karen Quirk
Present: Paula Pawlowski, Micky Becker, Joe Mathis Karen Quirk, Tom Brennan, Kurt Steinert, Phyllis Rhodes, Judy Brady, Vera Crews, Stephanie Haydn, Elsa Sargento, Gordon Glaser, Past Chair, Kris Warren, Chair Endowment Committee
Secretary: Karen Quirk
Excused: Jim Bailey, Nancy Groszek, Pat Blakney
MOA Liaison, Maureen Haggblom, Guest
Staff: Rebecca Parker, Tabitha Karpow, Stephanie Rose, Mary Shields

Safety Moment: Safe driving during winter includes keeping three car lengths from the car ahead, taking care when changing lanes; also, taking a few moments to ensure shoe soles have become cold before setting out from car or home to walk on snow/ice.

Agenda Approval: ***Upon Motion by Judy Brady and Second by Tom Brennan, Agenda was adopted with no changes.***

Past Minutes: ***Micky Becker moved to open discussion on the Minutes; Karen Quirk seconded. There being no comments, Minutes were accepted with no objections or changes.***

Committee Reports
Executive Committee: The Executive Committee met last Monday to review not only the upcoming Board meeting agenda but to review the accreditation schedule; President Paula requested a timeline be prepared with completion target being in October 2022. The final deadline to submit documentation for accreditation is December 2022.

Endowment Committee: Kris Warren reported on the outlook of the accounts of the Endowment Fund. The current balance is \$5.16M. It was determined to invite our representative from Merrill Lynch to the April Board meeting. Endowment Committee meets the 2nd Thursdays at Noon; all are invited.

MOA Liaison: Maureen Haggblom thanked everyone for support during her recent absence the last couple months. The current head of the department, Joe Gerace, visited ASAC recently and offered printing services that can be done at MOA to meet the needs of ASAC. Maureen also

44 offered translation services if needed for the printing. The purchase of a snowplow truck was
45 mentioned by Kurt Steinert. Maureen will keep it on the list. Tabitha has visited the print shop;
46 said it was fabulous.

47

48 *Finance Committee:* Micky Becker reported that the Finance Committee met the previous
49 Monday to review the financials as of the end of January. Our cash position is healthy; meals
50 are still being prepared on location at Changepoint Church. Changes to the meals program will
51 be outlined later in this meeting. Operating cash is at \$260,000 after payment of invoices and
52 payroll. Due to timing issues the completion of financial reports are two months behind;
53 however, Stephanie Rose has been tasked to submit the most current as soon as completed.
54 All are to review these when sent out by email. An extension on a grant for completion of the
55 Oral History project was requested.

56

57 *Fitness Committee:* Phyllis Rhodes reported that equipment has been returned to the newly
58 remodeled areas; usage is by appointment. More classes are being offered in person with
59 livestream simultaneously available. A "soft" tour of facilities for Fitness members will be held
60 next week; Board is invited. The Dimond Center pool is available for use. Masking is enforced
61 except on high-impact machines. Tim Chinn will be recognized for his service on his upcoming
62 birthday.

63

64 *Membership Committee:* Mary Shields reported dues have been coming in and reminder
65 letters are being sent to members whose membership expires within the following two months.
66 At end of 2020 there were 1,627 members: at end of 2021, 1,740 members.

67

68 *Facilities:* Kurt Steinert reported that the remodel of the kitchen should be completed later this
69 week. Work is being done on cabinets in the lobby. In the Gerardy and the Billiards Rooms the
70 current fireplaces are being removed to make room for new. Bids not yet received on
71 construction of vehicle garage. Display of art may be another month or so. Library carpet is to
72 be installed. Hanging mechanisms and specialty lighting are being determined.

73

74 *Manager's Report:* Becky thanked Maureen for facilitating the visit of Joe Gerace to ASAC. He
75 extended an invitation to investigate possible municipal grants. AGENet meetings held recently
76 in conjunction with the Legislature advocated senior grant amounts in the State be increased to
77 6.5 percent, which is above the Governor's proposed budget. Bi-weekly meetings on the
78 Accreditation are scheduled between Stephanie Rose, Finance and Administration Director, and
79 Becky. The goal is to complete the Accreditation Packet by October.

80

81 Nominations for the Ron Hammett Award are due by April 10th. This award recognizes
82 individuals who have performed outstanding service and leadership in improving the lives of
83 seniors in the Municipality of Anchorage. Mary Shields was commended for her work on review
84 of the Bylaws and the preparation of personnel job descriptions. Plans are moving along for the
85 Garden Gala to be held in June. There will be a Tuscany theme (La Dolce Vida) with a search
86 being conducted for an opera tenor to perform. Ad hoc Committees:

87 *Commission on Aging, AGenet, MOA Senior Advisory:* Gordon Glaser reported on the request to
88 the Legislature recently that grant funds be revised to 6.5% versus the 2% that had been in the
89 budget. ASAC does not depend solely on State funds, but other institutions do, and that
90 hinders the amount of money allocated to pay their staff. Paula commented on the status of
91 the BOLD Act which is available in some states but not yet in Alaska. (BOLD: Building Our
92 Largest Dementia Infrastructure for Alzheimer's Act). This Act will establish Alzheimer's and
93 Related Dementias Public Health Centers of Excellence, providing funding to state, local and
94 tribal public health departments, and increasing data analysis and timely reporting.) She
95 advised the Board that the only action needed by the Legislature is to accept receipt authority
96 for the funds. The Legislature is supporting this request. We want to be the 21st state to
97 accept.

98 *Communications and Marketing:*

99 Tabitha encouraged those in attendance to consider joining this newly formed Committee. She
100 reported on the current activity in conjunction with the Volunteer Coordinator in presenting a
101 "Ministry Fair" recently. Also, work is progressing to increase use of social media such as
102 Facebook and Instagram. Weekly reports are sent out as reminders of events and updates on
103 the renovation. Work is progressing on contacting partner entities and for coordination of
104 international and cultural groups in preparation for upcoming events. There will be a Volunteer
105 Open House during social Hour on March 16th. The new Chief of Police will visit at the end of
106 March. Vera asked that the Municipal Library visit again as she is interested in more
107 information. Maureen mentioned ASAC could be added to the MOA page on Facebook. A visit
108 to the MOA print shop will be requested.
109

110 Kris was asked by a candidate for Governor that ASAC host candidate presentations to
111 members; he will work with Gordon on coordinating this. **Micky made a Motion for an ad hoc
112 committee, Joe seconded, and all present indicated they were in favor. Gordon, Joe, Kris, Jim
113 and Becky will serve; Paula stated she plans to attend.**
114

115 Mary Shields thanked all involved in the review of the Bylaws which have now been posted for
116 members. **Joe made a Motion to proceed to the final approval of the Bylaws; this was
117 seconded by Micky; Board unanimously approved.**
118

119 Stephanie Rose reviewed changes to the meals program. The additional \$100K was received
120 recently from the NTS grant to allow meals to continue until the end of June 2022. January was
121 fully funded; the meal preparation will return onsite in a week or so; plans for onsite
122 congregate meals are being developed. Currently, one meal plus a snack is provided. Ensure
123 supplemental drinks are being researched. The NTS grant will be submitted for funding for
124 another 3-year period to cover nutritionist and some meals. There was a Zoom presentation by
125 our Nutritionist and one-on-one appointments confirmed. On the future of the meals program,
126 Joe emphasized forward thinking to avoid last-minute decisions; plans should include the
127 possibility of entirely losing such funding. Paula referenced use of punch cards with option of
128 payment by walk-ins. Becky Parker stated that a grant Letter of Intent was submitted t for
129 purchase of furniture; estimates from vendors range from \$100K to \$1M. Other grants applied
130 for included the Oral Histories Project completion, as well as grants from Costco and

131 ConocoPhillips. A garden structure or project is in the planning stages. A pickleball court may
132 also be considered. New logo decisions have been tabled; may seek new design work.

133

134 **New Business:**

135 **Micky moved that the Board approve the revised Standing Rules as presented. Tom Brennan**
136 **seconded the Motion. There being no further discussion, the Motion passed.**

137

138 Vera suggested a scrapbook of history be started for ASAC. Tabitha explained volumes of
139 albums reside in the administrative offices at ASAC and can be viewed upon request.

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141 **Upon Motion to Adjourn by Joe Mathis and seconded by Micky Becker, the meeting**
142 **adjourned at 11:31 am.**

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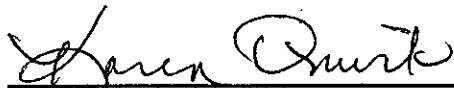
144 **Next board meeting is scheduled for Wednesday, April 13, 2022.**

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Date: 4-27-2022

Respectfully submitted, Karen Quirk