



Anchorage Senior Activity Center

DRAFT

**Board of Director's Meeting Minutes
In-person and Zoom Meeting*
Wednesday, April 13, 2022**

Convene Meeting: 10:00 a.m. by Joe Mathis, Vice President of Board of Directors

Roll Call – Karen Quirk

Present: Micky Becker, Joe Mathis, Karen Quirk, Tom Brennan, Kurt Steinert, Jim Bailey, Phyllis Rhodes, Judy Brady, Nancy Groszek, Vera Crews, Stephanie Haydn, Elsa Sargento, Gordon Glaser, Past Chair

Secretary: Karen Quirk

Excused: Paula Pawlowski, President; Kris Warren, Chair of Endowment Committee; Stephanie Rose, Pat Blakney

MOA Liaison, Maureen Haggblom, Guest

Staff: Rebecca Parker, Tabitha Karpow, Mary Shields, Graylin Simes

SAFETY MOMENT: April 15th is the deadline to remove studded tires on vehicles in Anchorage. Recommendations for year-around tires and for checking air pressure were mentioned.

AGENDA APPROVAL: Micky Becker moved and Nancy Groszek seconded that the Agenda for today's meeting be accepted. There being no objection, this Motion passed.

PAST MINUTES: Jim Bailey moved to accept the Minutes of the last meeting, Elsa Sargento seconded, and there being no further discussion, the Board voted to accept the Minutes.

Committee Reports:

Paula Pawlowski submitted her President's report via email prior to this meeting. Kris Warren also sent his report on the Endowment Fund by email prior to the meeting.

Municipal Liaison: Maureen Haggblom reported that the MOA Health Department manager position remains open, and she is continuing to report to Joe Gerace. There has been some communication regarding snow removal needs and snowplow truck needs for ASAC and Maureen indicated more information is needed before moving ahead. Please contact her.

Finance Committee: Micky Becker introduced Graylin Simes who attended this meeting in Stephanie Rose's absence. A report showing the finances as of the end of February was sent out for all to review prior to this meeting and showed net income minus \$1,300. Garden Gala figures are not yet included in the financial information as they will be submitted later on. The kitchen has now opened and the cost of using ChangePoint's facilities will no longer be needed; the amounts had been charged off under the \$100,000 grant received for Senior Meals which was restarted in mid-February. The cash balance as of April 4th was \$215,000, which was slightly

44 down from a year-end amount of \$220,000. Micky explained the process now will be to email
45 the full report on Financials to Board Members prior to the meetings to review. The items
46 which will be reviewed at the meetings will be reduced as had been requested; however, all
47 questions can be addressed, if any occur. Judy Brady asked if there were any “red flag” items
48 seen for the future. Micky responded that conditions are still difficult to foresee due to the past
49 two years being of an unusual nature with building construction and other big events planned
50 but the future looks good. Micky reminded the Board Members of their responsibility to raise
51 funds and explained the table sales for the Gala and asked for donations for the silent auction.
52 Gordon Glaser reported on the difficulty of budgeting for the past two years since financials had
53 been affected by receipt of funds for Covid mitigation. The Gala is a fundraiser and profit, if any,
54 is expected to be about \$90,000. Marx Brothers is working on a menu for “A Taste of Tuscany.”
55

56 **Micky moved that the Board accept the Finance Committee Report; Jim Bailey seconded and**
57 **there being no objection the financials were accepted as submitted.**
58

59 *Fitness Committee:* Phyllis Rhodes reported a successful “soft opening” of the Fitness Area and
60 that membership is picking up with former members returning. Nancy clarified the use of
61 Dimond Pool. It is open but there is a charge; it is hoped a grant will be received for a certified
62 water aerobics instructor. Hooks in the hallway for coats or personal items were requested.
63

64 *Membership Committee:* Mary Shields reported the figures for total number of members at
65 ASAC is down by just one person compared to last year. Reminders will be sent out for dues
66 coming in for March, April and May.
67

68 *Facilities Committee:* Kurt Steiner reported on work performed in the Lobby and painting done
69 on ceilings and walls. Sculpture placement will be in July. Kitchen is now open with shelving
70 still needed and a sign-off done following confirmation of a punch list of items required to be
71 approved prior to opening. The Crafts Area is open. Fireplaces are being installed. Security
72 cameras are expected to be shipped May 20th. The Gift Shop required better lighting for its
73 jewelry cabinet. A vehicle’s catalytic converter was stolen. The cost of leasing versus
74 purchasing a truck is being researched. The vehicle storage garage now needs an MOA
75 Administrative Review which was not known previously; that project will be pushed back as a
76 result. The cost of new doors, some with windows for certain offices at ASAC, was discussed.
77 This is a confidentiality and/or safety issue depending on the requested need.
78

79 *Operations Committee:* Mary Shields explained that all manuals are being updated and this is
80 pursuant to requirements for ASAC’s Accreditation. The ultimate deadline is the end of 2022;
81 however, the documentation and data gathering are targeted to be completed in October.
82

83 *Executive Director’s Report:* Becky Parker thanked Gordon Glaser for the donation of 50 sets of
84 dishes to be used in the Rose Café when it opens soon. A donation to ASAC was made from
85 Bonnie Tisler’s legacy; a memorial will be held in July; Bonnie loved the Center and devoted
86 hours to its gardens. Becky will communicate with Kurt regarding a sculptor whose work may
87 be appropriate for the 1% Art addition. Upon an invitation from them, ASAC’s Letter of Intent

88 was sent to the Rasmuson Foundation in the amount of \$450,000 (maximum) to be used for
89 furniture for ASAC.

90

91 **Micky Becker moved, seconded by Nancy Groszek, that the Anchorage Senior Activity Center**
92 **apply to the Rasmuson Foundation for a Tier II Grant in the amount of \$450,000 for the**
93 **purchase of new furniture for the Anchorage Senior Activity Center. Upon vote taken the**
94 **Motion passed unanimously.**

95

96 *AGENET and MOA Senior Advisory:* Jim Bailey reported an 8% increase in requested funding for
97 AGENET for food and nutrition issues. There has been difficulty finding care attendants which
98 may point to a review of the salary scale as it is easier to retain than to train new recruits. The
99 focus for Anchorage to become an Age-Friendly Senior Community has been recognized and
100 gaining a lot of support from AARP and others. A good explanation of the new voting process
101 called Ranked Voting will be given at ASAC on May 11.

102

103 **A Motion was proposed by Jim Bailey and seconded by Nancy Groszek, but said Motion was**
104 **subsequently tabled until the next Board Meeting. A second Motion thus was offered by**
105 **Micky Becker and seconded by Elsa Sargento and unanimously agreed upon to add as an**
106 **agenda item for next month to work toward recognizing Anchorage as an Age-Friendly City.**

107

108 *Communications & Marketing Committee:* Tabitha Karpow distributed the invitation to be sent
109 out to attendees prior to the Garden Gala on June 15. Mary Shields is heading the donations for
110 silent auction items. A sub-committee of Gordon Glaser, Kris Warren and Jim Bailey will be
111 coordinating the educational presentation on May 11th pre-Social Hour on Ranked Voting.
112 Today's Social Hour will be "breakfast food" brunch-style with training for volunteers to follow.
113 On April 27th a pre-Social Hour will be meet/greet with the new APD Chief, other cultural
114 leaders, and Polynesian dancers. The monthly Borealis will start having dedicated themes. On
115 May 4th an in-person meeting with AARP will kick off "Older Americans Month" and include the
116 presentation of the Ron Hammett Award. (AARP will be sponsoring the cost for the lunch.)

117

118 OTHER ITEMS:

119 - Micky indicated an application will be submitted for a grant for additional monies for
120 the Meals Program beyond the current ending June 30, 2022.

121 - Becky reported they are still reviewing possibilities for a new ASAC logo.

122

123 **Mary Shields announced that Article II, Section 4 of the Bylaws of ASAC requires an Annual**
124 **Meeting with all ASAC members. This did not occur earlier this year due COVID and the**
125 **building upgrades that were being done. Micky Becker moved to set a new date and Nancy**
126 **Groszek seconded the Motion. The Motion passed unanimously.**

127

128 **Upon Motion to Adjourn by Nancy Groszek and seconded by Tom Brennan, this Board of**
129 **Directors Meeting ended at 11:23 a.m.**

130

131 **Submitted by Karen Quirk, Secretary////////**