



Anchorage Senior Activity Center

DRAFT

**Board of Director's Meeting Minutes
In-person and Zoom Meeting*
Wednesday, July 13, 2022**

Convene Meeting: 10:00 a.m. by Paula Pawlowski, President of the Board of Directors

Roll Call – Karen Quirk

Present: Paula Pawlowski, Micky Becker, Joe Mathis, Karen Quirk, Tom Brennan, Kurt Steinert, Jim Bailey, Phyllis Rhodes, Judy Brady, Nancy Groszek, Vera Crews, Stephanie Haydn, Elsa Sargento, Kurt Steinert, Gordon Glaser, Past Chair.

MOA Liaison: Maureen Haggblom, via Zoom

Guest: Kris Warren, Chair, Endowment Committee

Staff present: Rebecca Parker, Tabitha Karpow, Mary Shields

SAFETY MOMENT: Karen Quirk: The sun is strong and direct during these days of Summer. It is recommended to wear a hat to protect oneself from sunburn and heatstroke.

AGENDA APPROVAL: Nancy Groszek made a Motion and Micky Becker seconded that the Agenda for today's meeting be accepted. There being no objection, this Motion passed.

PAST MINUTES: Micky Becker moved to accept the Minutes of the May 11, 2022 meeting, Jim Bailey seconded. There was no meeting held in June and with no further discussion, the Board voted to accept the Minutes.

Committee Reports:

Executive Committee/President's Report: Paula Pawlowski submitted her President's report via email prior to this meeting. Paula reported that the Executive Committee met and discussed Standing Rules relating to "Naming" which clearly state the Executive Director will bring to the Board any requests or plans which have been submitted. As of this date and there being nothing submitted by Rebecca (Becky) Parker, Executive Director, the Board need not take any action. Paula also asked the Board to review the "Seward to Glenn PEL" which the Fairview Community Council has been actively considering as it would allow semitruck traffic through this area of Anchorage. Nothing has yet been determined officially, but awareness is important as this would seriously affect traffic flow in our community. Attendance at Council meetings by a representative of ASAC is encouraged. The Executive Committee also considered whether to propose a bond issue for 2023, and Becky will report on that later in this meeting.

Endowment Committee: Kris Warren, Chair: Kris stated that the current value of the Endowment Fund is \$4.7 Million. As inflation worsens it is anticipated that the fund will be

43 adversely affected. Funds were recently redistributed to those which are considered more
44 stable. Kris also stated the amount the Trust gives to ASAC is based on year-end figures.

45
46 *Finance & Budget Committee:* Micky Becker stated that there is no Financial Report available
47 for this meeting due to Stephanie Rose being out of state. The last Financial Report received is
48 dated the end of April. Upon Stephanie's return to the office, the results from the Gala will be
49 reviewed by Micky, Becky, and Stephanie to get a view of expenses and donations. Figures
50 from the prior year's Gala versus this year's will be compared and reviewed as to cost and
51 benefit.

52
53 *Fitness Committee:* Phyllis Rhodes reported she had nothing to add to her written report which
54 was submitted prior to this meeting. It was noted that some are anxious to have the mask-
55 wearing requirement lifted for the weight room, yet Judy Brady spoke to the rise in covid
56 outbreaks recently. The water aerobic classes are still on hiatus until such time as a certified
57 instructor can be available; however, pool usage is available at locations in Anchorage. Paula
58 Pawlowski commended the Fitness Committee on its donation of a cleaning crew to come on a
59 one-time basis to thoroughly sanitize the Fitness Area at ASAC. Paula commended Brittney
60 Mitchell, Fitness Manager, on maintaining a complex schedule of classes and online offerings
61 each month. Tabitha Karpow added there is a time now set aside for those who do not wish to
62 wear a mask when using the Weight Room. For details, see Brittney.

63
64 *Membership Committee:* Mary Shields reported the figures for the total number of members at
65 ASAC is at 1,746. For all who did not pay and were not asked to do so during the COVID
66 shutdown, reminder letters are now being sent. There may be a drop in the number of
67 members in future months as some non-paying members may be removed from the active list.

68
69 *Facilities Committee:* Kurt Steiner stated that there will be a Facilities Committee meeting
70 tomorrow. The bid is going out for the vehicle storage area. A larger jewelry cabinet in the Gift
71 Shop was installed. A cooktop breaker in the Kitchen is awaited as well as a new Bunn
72 coffeemaker. The Municipality has asked for a full sprinkler system which we were not
73 previously aware of and which will be addressed at an upcoming Municipal Assembly meeting.
74 Kris Warren asked if there would be opportunity to appeal this requirement for sprinklers. Due
75 to Fire Department code and insurance liability issues, Kurt felt this may be difficult. The new
76 fireplaces are expected in mid-August; security cameras are now here. Nancy Groszek asked
77 about the amount of pigeon droppings on ASAC grounds. Kurt referred to the Municipality to
78 address the issue and will follow up.

79
80 *Operations Committee:* Joe Mathis had nothing to report.

81
82 *Executive Director's Report:* Becky Parker directed the Board to her written report. She stated
83 that the Rasmuson Foundation has approved \$450,000 for purchase of furniture. There was a
84 proposal to change the term "Gift Shop" to "Gift Gallery" in line with its remodeling being
85 extremely welcoming. **Jim Bailey made a Motion to change the name from Gift Shop**

86 **Treasures to The Gift Gallery, Nancy Groszek seconded and all being in favor, the Motion**
87 **passed without further discussion.**
88

89 Becky continued her report by commenting on the OPAG breakfast this morning being attended
90 by Jim Bailey, Tabitha Karpow, Mary Shields and herself. The NTS grant has been submitted to
91 continue the meals program, as well as an ARPA grant requested for \$98,000. Of that grant, if
92 received, \$15,000 will be to replace computers and the remainder for the meals program. The
93 auction company for the Gala continues to offer items online this month. On July 14 AGENet
94 will offer an event at 3 p.m. A memorial for Jonny Ellis was held at ASAC. Also, a memorial for
95 Bonnie Tisler. The Bartlett Club is now meeting onsite. ASAC has a new chef to continue the
96 good menu offered at the restaurant. Masks have not been mandated; the matter is left up to
97 the individual. An Endowment check for \$250,000 is expected in August. ASAC Advisory
98 Council is being formed. Becky has been informed by the Alaska Women's Hall of Fame that
99 she will be inducted for 2022. All applauded Becky for this recognition of a job well done.

100

101 *Meals Program Status:* Micky Becker clarified the status of the meals program: it ended as of
102 June 30 due to lack of funding, and no further funding has yet been received.

103

104 *Other Items:* Phyllis Rhodes commented on window blinds being over budget.

105

106 *Library Hours:* Nancy Groszek asked about limited library hours to which Tabitha indicated is
107 due to specialized training to be completed by those volunteers. Increased open hours are
108 expected soon as well as the possibility of a Book Sale. Paula Pawlowski added many of the
109 volunteers for all major positions have not returned and areas are being affected.

110

111 *Name Pronunciation:* Vera Crews asked that her first name be pronounced with a short "e"
112 sound. Regarding training on the apps for audio books from the Municipal Library, Tabitha
113 Karpow stated Library representatives will appear at an upcoming Social Hour.

114

115 *Maureen Haggblom, Anchorage Municipality (via Zoom):* Maureen commented she
116 understands the Board of ASAC may not be planning to propose a bond in 2023 but will work
117 with Chugiak on their proposal. Maureen's new Division Manager, Terrence Shanigan, will be
118 scheduled soon to tour ASAC. Maureen was pleased OPAG meeting today was in-person;
119 meetings had been online for over a year.

120

121 *AGENET and MOA Senior Advisory:* Gordon Glaser stated that AGENet will meet next week. Due
122 to Governor vetoes on funding there will be an impact on clients who require health aides.
123 Salaries are low and those going into that position are becoming scarce. The Advisory
124 Committee is taking its summer break. The campaign to make Anchorage an age-friendly
125 environment continues. Nancy Groszek commented there must be proposal to reduce winter
126 ice on sidewalks and streets. For pedestrian-friendly topics there has been funding for
127 protected bike lanes; the Municipality received grants for clearing bus stops of ice and snow.
128 Gordon proposes a clear, safe walkway between Chugach View and ASAC's front entrance for
129 the safety of those with mobility issues crossing the street out in front.

130

131 *Communications & Marketing Committee:* Tabitha Karpow reported on the recent article in
132 ADN focusing on fun activities at ASAC. The Gift Gallery ribbon cutting will be in August. A video
133 of the Garden Gala is posted on social media. Two new advertisements for the Borealis came in
134 this morning. The work of the memoir-writers is being completed; advise of any additions.

135

136 *Other Items:*

137 *2022-2023 Calendar:* Paula Pawlowski reported she has put together the entire year's calendar.
138 As of October, each Board Member is to participate in one committee as well as work to
139 coordinate an ASAC event. Mary Shields reminded the Borealis input deadline is the first Friday
140 of the prior month.

141

142 **Old Business:**

143 *Meals Program:* The meals program ended as of June 30, 2022. No future funding is to be seen.
144 The State offices are still struggling with electronic platform issues since being hacked last year.

145

146 **New Business:**

147 *Five-Year Plan:* Paula reported work is being done on the 5-year plan to be submitted with
148 accreditation documents.

149

150 *Election of Board Members:* Karen Quirk reported the process for application for Board of
151 Directors opened July 1. The deadline for submitting application is August 5. Packets are
152 available at the Front Desk.

153

154 *2023 Bond Issue:* The Executive Committee recommended there be no Bond proposal for the
155 year 2023. **Micky Becker moved to NOT apply for a 2023 Bond and this was seconded by Jim
156 Bailey. All were in accord and the Motion passed.** Kurt Steinert noted pending is demolition
157 of the house on ASAC property, and, if needed, the total sprinkler upgrade around \$43,000.

158

159 *Officers of ASAC Board of Directors 2022-23:* Chair Paula Pawlowski announced the election of
160 Board of Director Officers is determined in July and installation is in October. **Nancy Groszek
161 moved that the officers be Paula Pawlowski, Joe Mathis, Micky Becker, and Karen Quirk. Jim
162 Bailey seconded the Motion which passed unanimously after confirmation by Mary Shields
163 that Standing Rules do allow a 3-year term for Officers.**

164

165 *Age-Friendly Campaign and Senior Event:* Jim Bailey reported the Mayor endorsed this project
166 which is in its early stages. More information will be coming. Full-time and part-time
167 volunteers will be needed. Jim advised of an audiology clinic coming to ASAC on August 5.

168

169 *July 4th Parade and Event at Downtown Parkstrip:* Paula Pawlowski announced the Filipino
170 presentation and float were named best of show. Applause was given to Elsa Sargento for her
171 work on this. She noted a large Samoan group joined in the parade which was hosted by the
172 Veterans. All were delighted to gather in person as it had been postponed in prior years.

173

174 *Roundtable:* Vera Crewes commented on the need to post the open hours of the Senior Center.
175 She also asked if there is someone to assist in log-in for the Wi-Fi. It was noted Mary Wilcoff
176 can help. Vera asked to consider upgrade of microphones.

177
178 Paula Pawlowski asked all to delete one of the “Upcoming Events” on the Agenda: AgeSmart
179 was shown August 9, but it will resume in September.

180
181 **Upon Motion to Adjourn by Nancy Groszek and seconded by Jim Bailey , this meeting ended**
182 **at 11:24 a.m.**

183
184 **The next meeting will be August 10, 2022.**

185
186 **Submitted by Karen Quirk, Secretary of the Board of Directors**